

Regular meeting of the Harbor Commission of the Borough of Atlantic Highlands was held Tuesday, October 11, 2011 at Borough Hall, 100 First Avenue, Atlantic Highlands, New Jersey.

Meeting was called to order at 7:00 P.M. with the following roll call:

PRESENT: Hoffmann, Thompson, McDonald, Curry, Marchetti, Delloso, Frotton

ABSENT: Mr. Thompson who was excused and Harbor Master Bate who was on vacation.

Also present were Attorney Corodemus, Mr. Hubeny, Administrator, Assistant Harbor Master Amici and Mrs. Cassese, Secretary.

Mrs. Frotton announced that this Regular Meeting of the Atlantic Highlands Harbor Commission is called pursuant the provisions of the Open Public Meetings Law. Adequate notice has been provided by transmitting the Resolution of Annual Meetings to the Asbury Park Press and The Two River Times and by posting it on the bulletin boards in the Harbor Office and Borough Hall reserved for such announcements and by filing it with the Municipal Clerk on January 6, 2011. This agenda is complete to the extent known and formal action will be taken.

CORRESPONDENCE:

Mrs. Frotton read letter from Captain Sean Kennedy thanking the staff for their help and guidance during their recent visit to the Harbor. Every effort was made to accommodate their needs in a friendly and efficient manner.

Mrs. Frotton read letter from Barbara Valentin of the United Methodist Church thanking the Commission for their support and help with the banner placed in the Harbor in September.

Mrs. Frotton read letter from A.H. Shade Tree Commission inviting all to attend a tree planting in honor of Paul Boyd on Saturday October 22, 2011 at 1:00PM at the Harbor.

Mr. Hoffmann suggested a walk of honor be established to pay tribute to residents of the town who are deceased. All Commissioners agreed this would be a good idea.

Mrs. Frotton read letter from Ignazio DePalma, Pier 4 regarding his electric usage. The matter was referred to the Operations Committee.

ADMISTRATION:

Mrs. Marchetti offered a motion approving minutes of the Regular Meeting held 9/13/11 as recorded, seconded by Mr. Hoffmann and upon roll call was carried.

Mr. McDonald offered a motion approving the minutes of the Executive Session Meeting held 9/13/11, as recorded and that the minutes remain sealed until the need for confidentiality is no longer necessary, seconded by Mr. Delloso and upon roll call was carried.

Mrs. Marchetti offered a motion approving the Payment of Bills, seconded by Mr. Curry and upon roll call was unanimously carried.

Mrs. Frotton invited Robert O'Connor and Bill Iler of the Atlantic Highlands Arts Council to address the Commission.

October 11, 2011

Mr. O'Connor and Mr. Iler, representing the Atlantic Highlands Arts Council presented pictures of the U.S. Life Saving Station #5 now located at Takanassee Beach in Long Branch. The building was built in 1878 and is one of only ten remaining. The Council has the opportunity to obtain the building for their use. They wish to move the building to Atlantic Highlands and locate it adjacent to the Skate Board Park. This would entail the loss of three parking spaces and one tree. The structure is 22'x30' and would be restored by the Council

Discussion followed on financing of the project, CAFRA permits, Planning, Zoning and Code Enforcement approval, ADA compliance and possible leasing.

Mr. Corodemus asked that a written proposal be submitted to the Commission as well as the Mayor and Council.

Mr. O'Connor advised the building would be transported by barge to Atlantic Highlands and hoped this could be accomplished before the winter.

Mr. Hubeny led a discussion on improvements to Frank's Pier and the Hesse Pier. Mr. Bevins, representing Seastreak advised the proposed barge to be used as a waiting room for customers will be ready by December 1st.

Mr. McDonald advised a meeting will be held with Seastreak on Friday to discuss renovations and improvements to the pier as well as cost.

Mr. Hubeny advised that Mrs. Hesse is willing to enter into a long term lease for the Hesse Pier.

COMMITTEE REPORTS:

Clean Marina:

Mrs. Marchetti advised traps have been set for raccoons and pigeons which have become a problem on the docks. The trapping has been successful.

Operations/Special Events:

Mr. Hoffmann reported that employees are now working weekends storing boats.

Leases:

Mr. Curry reported the name of the Bait & Tackle Shop will be On or Off the Hook. The rent is fixed for two years at \$69,000, including the Ice House. There will also be a security deposit in the amount of \$10,000.

Mr. Corodemus presented copies of the proposed lease and Mr. Dellosso offered a motion to approve the lease with any changes agreed to by the Commission, seconded by Mr. McDonald and upon roll call was carried.

Finance:

Mr. Dellosso reported that income year to date is up 6.7%.

Capital Improvements & Special Projects:

Mr. McDonald reported soil borings will be done in a couple of weeks.

October 11, 2011

Personnel: No report.

ADMINISTRATOR'S REPORT:

Mr. Hubeny advised two hour parking signs have been installed in the parking lot near the tennis courts.

Mr. Hubeny also suggested the Commission take an ad in Sparks Visit Monmouth County in the amount of \$2210. Discussion followed and Mr. Curry offered a motion to take the ad, seconded by Mr. Dellosso and upon roll call was unanimously carried.

ATTORNEY'S REPORT:

Mr. Corodemus advised that some collections have been made from delinquent customers.

A discussion was held on vessels in long term storage. Mr. Corodemus advised that there are approximately twenty four vessels and he will send letters to these customers advising their boats must be removed from the Harbor.

HARBOR MASTER'S REPORT: The Harbor Master's report is on file in the Harbor Office for reference.

ASSISTANT HARBOR MASTER'S REPORT:

Mr. Amici reported summer contracts for 2012 have been prepared in house and have been distributed to customers; repairs are being made to the bait and tackle shop and the ice house; Golder Associates advised preliminary analysis of the dredge material appears to fall within the acceptable range for their use and if all goes well they would like to be here in early November to begin removing 30,000 to 40,000 yards.

Discussion was held on the cost of a machine/operator, etc. for the removal of the spoils. Mr. Amici said the cost for the project would be approximately \$40,000.

Mr. Curry offered a motion for an expenditure not to exceed \$40,000, seconded by Mr. Hoffmann and upon roll call was unanimously carried.

OLD BUSINESS: None

NEW BUSINESS: None

PUBLIC PORTION: Mrs. Frotton asked if anyone from the public cared to address the Commission.

Jim Krauss, 77 Bayside Drive, Thomas Howser, 10 Ocean Boulevard and Barbara Lipton 10 Ocean Boulevard all spoke in favor of the Arts Council project.

At 8:35 PM Mrs. Frotton advised the Commission would now go into Executive Session. The Regular Meeting would then re-convene and formal action might be taken at that time.

October 11, 2011

Mr. Curry offered the following resolution and moved for adoption:

RESOLUTION
EXECUTIVE SESSION

WHEREAS, the Harbor Commission of the Borough of Atlantic Highlands is subject to certain requirements of the Open Public Meetings Act, N.J.S.A.10:4-6etseq, and

WHEREAS, the Open Public meetings Act N.J.S.A.10:4-12 provides that an Executive Session not open to the public, may be held for certain specified purposes when authorized by resolution, and

WHEREAS, it is necessary for the commissioners of the Atlantic Highlands Harbor Commission to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12B and designated below:

Contract/lease Hesse Pier Contract-lease Seastreak

THEREFORE, BE IT RESOLVED by the Atlantic Highlands Harbor Commission assembled in public session on October 11, 2011 that it proceed into Executive Session for discussion of matters relating to the specific items listed above.

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon determination of the Commissioners that the public interest will no longer be served by such confidentiality.

Resolution was seconded by Mrs. Marchett and was adopted upon the following roll call vote:

AYES: Hoffmann, McDonald, Curry, Marchetti, Delloso, Frotton

NAYS: None

ABSENT: Thompson

Regular meeting re-convened at 8:55 with all members present.

There being no further business to come before the meeting, Mr. McDonald offered a motion to adjourn, seconded by Mr. Delloso and upon roll call was carried.

Meeting adjourned at 8:55 P.M.

Carol Cassese, Secretary

On olffered