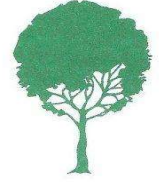




*Borough of Atlantic Highlands*  
*Shade Tree Commission*



100 First Avenue • Atlantic Highlands, New Jersey 07716  
 Tel: (732) 291-1444 • Fax: (732) 291-9725

**Atlantic Highlands Shade Tree Commission**  
**Meeting Held December 8, 2021**  
**Atlantic Highlands Borough Hall**

1. The monthly meeting was called to order by Ken Grasso at 6:30 pm in accordance with the Open Public Meetings Law.

In attendance : Ken Grasso, Fred Callis, Bill Thorne, Mary Trank

Not present: Janet Grote, Rich Lerner, Ellen O’Dwyer, Lori Hohenleither (Council liaison)

2. Approval of Minutes: Fred Callis made a motion to approve the November minutes. Ken Grasso seconded it. All voted in favor.

3. Correspondence: none

4. Treasurer's report:

Opening balance:	\$17,970.87
Expenses	none
Total deposits	none
Closing balance	\$17,970.87

5. Old Business

a. Ken Grasso reported that the Maple tree on Hennessey Blvd was planted.

b. Fred Callis provided new details about the project to update the memorial tree markers, including a sample of what a memorial plaque recognition web page would look like (see attached). He said the Commission should come up with a form to standardize the process of collecting information from families.

c. Ken Grasso asked Bill Thorne about total CEUs earned to date by the Shade Tree members; he wants to ensure that 8 total CEUs have been earned by at least two people by December 31st.

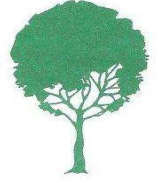
d. Ken Grasso advanced a plan for a Spring planting. The Mary Thompson memorial tree, a tree to replace the tree vandalized last year on Third Ave., and trees already requested by residents will be among those planted, as will trees for other residents, as we plan to reach out to those who lost trees in recent storms. This topic will be addressed at the January 2022 meeting.

e. Ken Grasso asked about project ideas for 2022. Bill Thorne talked about Fireman’s Field as a possible location for a planting project. Resident Ashley Cruz had expressed interest in working



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with Shade Tree on this project and we will invite her to a meeting early in 2022 to discuss the possibility.

6. New Business

a. A resident wrote to the town requesting that a tree be planted in honor of her husband at Center Ave. Park (see email attached). Those present read the email. This led to a discussion about memorial trees generally, including eligibility for memorial trees and placement. Mary Trank asked the question, could there be a location in town where this coach (and other coaches?) could be remembered? Several members were not present at this meeting so this request will be carried to the January 2022 meeting.

7. Public Comment: Morgan Spicer asked about the sign at Lenape Woods, which she noticed was knocked down. Ken Grasso directed her to call borough hall and ask for Jimmy Phillips.

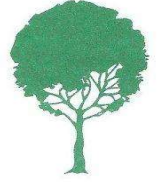
8. The meeting was adjourned at 7:22pm The motion was made by Ken Grasso and seconded by Bill Thorne. All voted in favor.

(continues below)



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From: Randi Zamkotowicz [mailto:[randiready@hotmail.com](mailto:randiready@hotmail.com)]

Sent: Friday, November 19, 2021 10:43 AM

To: Merkel,Elizabeth <[emerkel@ahnj.com](mailto:emerkel@ahnj.com)>

Subject: [EXTERNAL] Shade Tree - in memory of

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Thank you Beth for your assistance with this.

My name is Randi Zamkotowicz and I live over at 78 South Avenue and have for about 15 years. My husband, Brian passed away 2 years ago at the young age of 46. I was hoping to find out the process of planting a tree with a plaque with his name over by Center Field.

He coached every sport the recreation dept. offered for my two sons (now 10 and 13). His favorite sport to coach was soccer and he actually was running up and down with the field with his team just a few days before he passed away. he was a well-known coach and most remembered for sending emails post-game with a positive note to each and every player highlighting their achievements regardless of the game's outcome. The Majority of the kids he coached in soccer, basketball, and baseball came to his funeral... many in their uniforms. It was incredibly touching.

It would mean so much to my boys and me to have a place to go to remember him; one that he spent so much time at. My kids play at Center Field all the time.

I really appreciate your time and consideration with this and any support or guidance you can provide.

If this does not work, I can purchase a bench by the Harbor, but I know the Center Field location would mean the world to my boys.

(201) 993 3787 [Randiready@hotmail.com](mailto:Randiready@hotmail.com)<mailto:[Randiready@hotmail.com](mailto:Randiready@hotmail.com)>