

**Atlantic Highlands Shade Tree Commission
Meeting November 12, 2019
Atlantic Highlands Borough Hall Conference Room
100 First Avenue, Atlantic Highlands, NJ 07716**

In Attendance: Bill Thorne, Ken Grasso, Louise Donoghue, Kate Wigginton, Rich Lerner, Lori Montana.

Guest: Rob Alverson

The monthly meeting was called to order by Ken Grasso at 6:31 PM, in accordance to the Sunshine Law.

The Minutes: Minutes from the meeting on October 15, 2019 were accepted as amended. Ken Grasso made the motion, Bill Thorne seconded it; all in attendance agreed.

Treasurer's Report:

Opening Balance: October 16, 2019 - \$14,894.91

Closing Balance: November 12, 2019- \$10,194.91

The motion to accept the treasurer's report was made by Louise Donoghue, seconded Ken Grasso; all in attendance agreed.

Old Business:

Plaques: Ken Grasso looked into plaques. Kate Wigginton discussed making the plaques out of peanut stone. He will give the information to Fred Callis

New Jersey Shade Tree Convention: Rich Lerner is now CORE trained. Ken Grasso and Louise Donoghue earned a total of 10 CEUs.

Watering Tanks and Trucks: The commission will talk to the Street Department about watering the trees.

Grants: Ken Grasso and Bill Thorne will discuss which grants the commission should apply for.

Tote Bags: All the tote bags have been given away. The discuss on whether to order more has been tabled.

New Business:

The commission decided to hold a meeting in December. It will be held on the 10th.

The meeting dates for 2020 will be:

January 14 (reorganization)

February 11

March 10

April 14

May 12

June 9
July 14
August 11
September 8
October 13
November 10
December 8
January 12, 2021

All meetings will begin at 6:30 PM.

Rack Cards: The commission members discussed the possibility of having rack cards made for people requesting trees to be planted on their property. The cards can be given out at events or placed on the Atlantic Highlands Chamber of Commerce's table at the farmers' market.

Shade Tree Ordinances: Discussing the ordinances was tabled.

Adjournment: The meeting was adjourned at 8:21 PM. Rich Lerner made the motion to adjourn, Louise Donoghue seconded it; all in attendance agreed.

Respectfully submitted,
Lori Montana