

Atlantic Highlands Shade Tree Commission
Meeting April 9, 2019
Atlantic Highlands Borough Hall Conference Room
100 First Avenue, Atlantic Highlands, NJ 07716

In Attendance: Ken Grasso, Bill Thorne, Rich Lerner, Fred Callis, Kate Wigginton, Louise Donoghue, Lori Montana

The meeting was called to order by Ken Grasso at 6:37 PM, in accordance to the Sunshine Law.

The Minutes: Minutes from the meeting on March 12, 2019 were accepted as amended. Louise Donoghue made the motion, Ken Grasso seconded it; all in attendance agreed.

Treasurer's Report:

Opening Balance: March 13, 2019- \$9,512.24

Closing Balance: April 9, 2019- \$9,353.75

The motion to accept the treasurer's report was made by Rich Lerner, seconded Kate Wigginton; all in attendance agreed.

Old Business:

Tree City Sign: The commission will put the new metal Tree City Sign on Rt. 36 heading west.

Tree Wrap: The protective wrap on the trees has been taken down by Kate Wigginton. They will be wrapped a little earlier this year.

Department of Public Works Party: Kate Wigginton bought lunch and dessert for the members of the street department to thank them for everything they do for the Shade Tree Commission.

Five Year Plan: Negotiations with Paul Cowie will begin. A motion was made by Ken Grasso to not exceed \$4,300.00, Fred Callis second it; all in attendance agreed.

Tree Nurseries: Kate Wigginton presented proposals from two nurseries: Molzon and Conrad Smith. A motion was made to use Conrad Smith for the six trees the commission is planting for the spring planting. Ken Grasso made the motion, Rich Lerner seconded it; all in attendance agreed.

A motion was made to have the tribute tree provided by Molzon Landscape Nursery for \$525.00. Ken Grasso made the motion, seconded by Bill Thorne; all in attendance agreed.

Tribute Tree: The tree will be planted by the harbor. Ken Grasso will speak to the Harbor Commission about a location. Louise Donoghue and Lori Montana will take pictures of possible locations for Ken Grasso to show the Harbor Commission.

It will be planted on Friday, April 26 (Arbor Day) at 10:30 AM.

Community Stewardship Grant: The commissions plans on using the grant, if awarded, towards planting trees on the property that belongs to Fireman's Field House. A presentation, complete with a drawing of what the commission would like to do will be presented to the committee who maintains it. The deadline for the grant is May 26.

Grants: The commission will look into hiring a grant writer.

Seedlings to be distributed: Ken Grasso will pick them up.

Arbor Day Poster Contest: Judging the posters will begin at 5:30 PM an hour before the commission usually meets on May 14 in the room where the commission meetings are held. Lori Montana will e-mail Michelle Carke to make sure the room is available.

New Business:

Film One Fest: Louise Donoghue told Victor Zak that the commission would like to have a table during the event.

Locations for Future Plantings: Bill Thorne made a list and shared it with the members of the commission. The list will be e-mailed to the members of the commission so they can add their suggestions.

Gator Bags: are needed for public trees. Ken Grasso made a motion to buy gator bags and not to exceed \$500.00. Bill Thorne seconded it; all in attendance agreed.

Adjournment: The meeting was adjourned at 8:27 PM. Louise Donoghue made the motion to adjourn, Ken Grasso seconded it; all in attendance agreed.

Respectfully submitted,
Lori Montana