

**Shade Tree Commission Meeting**  
**November 11, 2014 7:00 PM**  
**Atlantic Highlands Borough Hall Conference Room**  
**100 First Avenue, Atlantic Highlands, NJ 07716**

In attendance: Louise Donoghue, Bill Thorne, Marilyn Scherfen, Mary Wall and Mary Thompson.

Mrs. Donoghue opened the meeting at 7:05 PM in accordance with the Sunshine Law.

The Minutes from the October meeting were reviewed and a motion was made by Bill Thorne and seconded by Marilyn Scherfen to accept them as written. All who had been in attendance at that meeting voted in favor of acceptance.

Treasurer's Report: Bill Thorne distributed a Treasurer's Report. Marilyn Scherfen made a motion to accept the report and the motion was seconded by Louise Donoghue. All voted in favor of acceptance.

Correspondence: No correspondence

Old Business: The State Conference was discussed. All those who attended thought that the workshops were mostly beneficial. There was a miscommunication and unfortunately, Fran Hogan did not get to attend. She will have to be core trained next year.

Tree plantings were discussed. The Hawley tree is thriving. Six other trees were planted. One was planted at the soccer field. The American Legion was approached about "tribute" trees that could be planted around Memorial Day.

It was suggested that potential tree donors be given estimated costs. Proposed were: \$450 for a "big" tree and \$350 for a good sized tree. Name plaques cost \$80.00. It was mentioned that Adam Hubeny talked about stone etched plaques.

New Business: The Poster Contest was discussed. A slogan contest will be held next year. Mary Thompson will write a press release and send it to the media.

Marilyn Scherfen reported that she and Bill Thorne did an inventory assessment recently. They recorded problems and took photos. Bill Thorne put the information into an excel spread sheet. Jen Marston's application was discussed in relation to the system they were using. The GPS function of her program was very useful. Discussion followed and it was suggested that maybe the LEOs or and an Eagle Scout could be recruited to help with the process.

There was one complaint about the Mika tree.

A motion to adjourn the meeting was made by Marilyn Scherfen and seconded by Mary Wall. All agreed and the meeting was ended.

Respectfully submitted, Mary Thompson