

**Shade Tree Commission Meeting**  
**June 10, 2014 7:00 PM**  
**Atlantic Highlands Borough Hall Conference Room**  
**100 First Avenue, Atlantic Highlands, NJ 07716**

In attendance: Louise Donoghue, Regina Keelen, Bill Thorne, Marilyn Scherfen, Fran Hogan, Kate Wigginton and Mary Thompson

Mrs. Donoghue opened the meeting at 7:00 PM

The Minutes from the May meeting were reviewed, and with the change that Mrs. Petereit's name was spelled incorrectly, a motion was made by Bill Thorne and seconded by Marilyn Scherfen to accept them as corrected. All who had been in attendance at that meeting voted to accept the minutes.

Treasurer's Report: A report was distributed by Bill Thorne. Discussion took place. A donation was made by Donna Kociela in memory of Ken Kociela. Mary T. will send a thank you. A motion was made by Regina Keelen and seconded by Marilyn Scherfen to accept the report. All voted in favor of acceptance.

Budget: \$2,000 has been added back into the STC budget.

Old Business: Mrs. Donoghue reported that the Helen Marchetti tree is not moved yet. However, it needs to be moved before the Firemen's Fair and the Film One Fest. The trees at Mother Teresa have been done. The planting on Mount has not been done. A back hoe is being brought in to complete the process. The trees are Chinese Elms (as per Bill Thorne's suggestion). They will cost \$265 and Paul at Chapel Hill Nursery will absorb the extra cost. The Commissioners should check out the trees after planting to ensure that they are watered properly.

New Business: It was suggested that a slogan contest be held for the Arbor Day Poster Contest. Mary T. will submit a release to the Beacon to announce the contest. A tree will be planted in honor of Joe Hawley in the fall. The species, location and date will be decided at a later date. The Shade Tree Federation Conference will be held on October 24 and 25, 2014 in the same location in Cherry Hill. Louise D. discussed some educational opportunities available to Commissioners to receive "Certified Tree Expert" status. She will look into it for next year. Discussion took place about the terms and number of members on the STC. The issue needs to be resolved. A corrected roster will be created and submitted to the Borough. It was suggested that a set of "rules" for attendance at meetings be distributed at the September meeting. Missing three meetings in a row, without an excuse, will be considered as reason for removal from the Committee. Marilyn Scherfen did a "ride along" with Adam Hubeny to inspect various reported tree issues. Low branches are one of the issues that need to be resolved. Those trees need to be pruned "up". It was suggested that Hufnagle be consulted about the trimming. Marilyn S. will speak to them and get an estimate for 20 trees. The Committee voted to allow Marilyn to go ahead and hire Mr. Hufnagle.

A motion to adjourn the meeting was made by Marilyn Scherfen and seconded by Fran Hogan. All agreed and the meeting was ended.

Respectfully submitted, Mary Thompson