



**The Borough of Atlantic Highlands
POLICE DEPARTMENT**
100 First Avenue
Atlantic Highlands, New Jersey 07716
732-291-1212
FAX 732-291-2996



CHIEF SCOTT REINERT

What is required to obtain a Firearms Identification Card and/or Permit to Purchase a Handgun.

You must be a resident of the Borough of Atlantic Highlands to file with our department. A P.O. Box does not indicate residency. If you are unsure if your Atlantic Highlands mailing address is within Atlantic Highlands jurisdiction or Middletown Township Jurisdiction, please call to find out prior to applying. If you have an Atlantic Highlands mailing address, but are in Middletown Townships jurisdiction, you must apply through Middletown. To obtain the applications you must go online to the following website:

New Jersey Firearms Online Application Process
FARS Application Procedures for Applicant

Step 1: Visit this website. You **MUST** enter this site address as follows:
www.njportal.com/NJSP/fars

Step 2: The Atlantic Highlands Police Department ORI Number is
NJ0130500
You **WILL NOT** be able to complete the FARS Online Application **WITHOUT THE PROPER ORI#**

Step 3: Complete the online application. You may complete the application using a smartphone, mobile device, laptop, or desktop. When completing the application, you will need the email addresses of two (2) reputable references.

Step 4: Upon completion of your application through the FARS portal, a personal check or money order payable to the **Borough of Atlantic Highlands** must be hand delivered to Lieutenant Zudonyi, Patrolman Anderson or Kristen Powell in records for the amount posted on your application. We will not begin the background until the payment is received.

Location: The Atlantic Highlands Police Department is located at 100 First Avenue, Atlantic Highlands.

You will be receiving automated email updates throughout this new process

- Once your application is completed and approved, a police representative will contact to let you know the next steps
- Please advise your references that the FARS system will email them the reference questions to be answered. Your references can complete the questions using a smartphone, mobile device, laptop, or desktop. Please advise them to complete the questions immediately to process your background investigation.

For any questions or update requests for Firearms Officers, the most preferred contact method is email.

Patrolman Patrick Anderson – Panderson@ahnj.com

Lieutenant Michael Zudonyi – Mzudonyi@ahnj.com