



PLANNING BOARD OF THE BOROUGH OF ATLANTIC HIGHLANDS
RESOLUTION FOR THE APPOINTMENT OF ENGINEERING SERVICES

WHEREAS, THE PLANNING BOARD OF THE BOROUGH OF ATLANTIC HIGHLANDS (hereinafter, “Municipality”) is a contracting unit pursuant to the Local Public Contracts Law N.J.S.A.40:11-1 et seq.; and

WHEREAS, the Municipality’s Ordinance provides for the Planning Board to employ, or contract for the services of experts and other staff including Engineering Services to the Planning Board (hereinafter “Board”) and further authorizes said Board to annually appoint, fix compensation of or agree upon the rate of compensation of a Planning Board Engineer; and

WHEREAS, the Board has determined that it is necessary and proper to retain the aforesaid services to serve the Board for the period of January 1, 2024 to December 31, 2024; and

WHEREAS, the Board has reviewed and considered the credentials and qualifications of all persons having applied for the aforesaid position; and

WHEREAS, following the aforesaid review, the said Board has determined that CME Associates, possesses the necessary knowledge, experience and background to perform the aforesaid services; and

WHEREAS, an appointment to the position of aforesaid may be made without competitive bidding as a “professional service” pursuant to the provisions of the Local Public Contracts Law as the said person is authorized by law to practice and this profession is regulated by law and/or is exempt from N.J.S.A. 40A:11-1 et seq. which requires that the award of contract for “professional services” without competitive bidding must be publicly advertised.

WHEREAS, the Board has determined that it has a need to acquire the aforesaid services as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the term of the contract will be for one year; and

WHEREAS, the professional named herein has submitted a proposal indicating that they will provide the aforesaid services as set forth in the proposal which shall be attached hereto and made a part hereof, and

WHEREAS, the professional named herein has completed and submitted a Business Entity Disclosure Certification which certifies that the professional has not made any reportable contributions to a political or candidate committee Township in the previous one year, and that the contract will prohibit the professional from making any reportable contributions through the term of the contract; and

NOW THEREFORE BE IT RESOLVED by the Board on this 4th day of January, 2024 that CME Associates, be and is hereby appointed to serve as aforesaid for the period of January 1, 2024 to December 31, 2024 at a fee pursuant to the attached agreement; and

BE IT FURTHER RESOLVED that notice be given by public advertisement that on the 4th day of January, 2024 the Board did appoint CME Associates, to serve as aforesaid to the Board from the period from January 1, 2024 to December 31, 2024, pursuant to the requirements of the Local Public Contracts Law N.J.S.A. 40A:11-1 et seq.

OFFERED BY:

SECONDED BY:

ROLL CALL:

APPROVE:

OPPOSE:

ABSTAIN:

ABSENT:

**Nancy Tran, Planning Board Secretary
Borough of Atlantic Highlands**