



BOROUGH OF ATLANTIC HIGHLANDS PLANNING BOARD
RESOLUTION FOR THE APPOINTMENT OF BOARD SECRETARY

WHEREAS, THE BOROUGH OF ATLANTIC HIGHLANDS PLANNING BOARD (hereinafter, “Municipality”) is a contracting unit pursuant to the Local Public Contracts Law N.J.S.A.40:11-1 et seq.; and

WHEREAS, the Municipality’s Ordinance provides for the creation of Secretary to the Planning Board (hereinafter “Board”) and further authorizes said Board to annually appoint, fix compensation of or agree upon the rate of compensation of said Planning Board Secretary; and

WHEREAS, the Board has determined that it is necessary and proper to retain the aforesaid services to serve the Board for the period of January 1, 2024 to December 31, 2024 and

WHEREAS, the Board has reviewed and considered the credentials and qualifications of all persons having applied for the aforesaid position; and

WHEREAS, following the aforesaid review, the said Board has determined that Nancy Tran, possesses the necessary knowledge, experience and background to perform the aforesaid services; and

NOW THEREFORE, BE IT RESOLVED by the Board on this 4th day of January, 2024 that Nancy Tran, be and is hereby appointed to serve as aforesaid for the period of January 1, 2024 to December 31, 2024 and

BE IT FURTHER RESOLVED that notice be given by public advertisement that on the 4th day of January, 2024 the Board did appoint Nancy Tran to serve as aforesaid to the Board from the period from January 1, 2024 to December 31, 2024 pursuant to the requirements of the Local Public Contracts Law N.J.S.A. 40A:11-1 et seq.

OFFERED BY:

SECONDED BY:

ROLL CALL:

APPROVE:

OPPOSE:

ABSTAIN:

ABSENT:

Nancy Tran, Planning Board Secretary
Borough of Atlantic Highlands