

MAYOR AND COUNCIL MEETING JANUARY 09, 2008

A Workshop Meeting of the Mayor and Council of the Borough of Atlantic Highlands will be held January 09, 2008 at 7:00 PM in the Borough Hall, 100 First Avenue Atlantic Highlands NJ. This meeting is in compliance with the Open Public Meetings Act. Adequate notice has been provided by transmitting the Resolution of Annual Meetings to the Asbury Park Press and the Courier, by posting it in the Borough Hall on a bulletin board reserved for such announcements and by filing it with the Municipal Clerk of Atlantic Highlands, on 1/02/2008. This agenda is complete to the extent known and formal action will be taken.

Pledge of allegiance

Roll call

Workshop items to be discussed:

- 1. Center Ave. Soccer Fields
- 2. Harbor Skateboard Park
- 3. COAH
- 4. Sewer Relining Project
- 5. Banners Along First Ave
- 6. The AH Master Plan
- 7. Proposed Ordinance Permitting camping in Lenape Woods

Formal Action will be taken on the following items:

- 1. Resolution 020-2008, Resolution to Amend Resolution 039-2006[LOSAP Contributions]
- 2. Resolution 021-2008, Refund Overpayment of Taxes
- 3. Resolution 022-2008, Resolution Authorizing Non-Fair and Open Contract
- 4. Resolution 023, 2008, Payment of Bills

Public Comment Session

Executive Session

Adjourn



MINUTES OF THE MAYOR & COUNCIL WORKSHOP MEETING OF JANUARY 09, 2008

A Workshop Meeting of the Mayor and Council of the Borough of Atlantic Highlands were held on January 09, 2008 in the public meeting room of Borough Hall, 100 First Avenue, Atlantic Highlands, NJ.

Mayor Rast called the meeting to order at 7:00 PM. After a silent prayer and the Pledge of Allegiance, the following roll call was taken: Council members Archibald, Delloso, Doyle, Fligor, Hoffmann and Sutton were present. Administrator Hubeny, Borough Attorney Reilly, David Marks of T&M was representing Borough Engineer Robert Bucco, and Municipal Clerk Harris was also present.

Municipal Clerk Harris stated that notice of this meeting has been transmitted to the Asbury Park Press and the Courier, continuously posted in the Borough Hall on a bulletin board reserved for such announcements and filed with the Municipal Clerk of Atlantic Highlands, on 1/02/2008. He read the "Open Public Meetings Act" compliance statement and stated that formal action would be taken.

WORKSHOP ITEMS DISCUSSED

Center Avenue Park – Administrator Hubeny handed out alternate 2 plans of the proposed Soccer Field on Center Ave. After several meetings with the Recreation committee, there were some changes made. They would like to see lighting installed around the field, however due to the cost that would not be possible, lights cost about \$350,000. We will be installing the conduit around the filed so that I in the future the funds become available to install lighting, you will not have to re-dig the field. We are almost to the point of going out to bid. We are waiting for a letter from the DEP on whether or not a CAFRA permit is required. The Hobby Cat parking will be expanded by two spaces. He has also spoken with the neighbors and they all seem to be happy with the plans. This field will still be available for T-Ball and Recreation will be getting a portable backstop to accommodate that activity.

Harbor Skate Park – The governing body continued the dialogue regarding the location of the skateboard park:

Council member Fligor expressed his concerns with it being moved to the Holly Tree lot because of 1the potential loss of the grant, 2- the park would be located in the middle of a commuter parking lot, 3 – you have residents on both sides fighting it. At this point we are in a no win situation. He thinks the kids should have this and we should be putting it up. If we are trying to appease everyone, that is not going to happen

Council member Archibald commented that he is thinking that this thing is not even worth it. We are being threatened by law suits, and you don't make your decision based on that, but you try to and do something that is going to make a lot of people happy on a public improvement and this doesn't seem to be making anybody happy.

Mayor Rast – disagreed with Mr. Archibald's thoughts. He feels the skateboard park is something that has been needed in town. He feels the Harbor area is an essential place to have it. You cannot expect the Police to have the overall responsibility of locking and opening the gates, where that assignment could be added to harbor security. Clearly not everyone is going to be happy no matter what we do but he feels it is essential we have the park.

Attorney Reilly commented that at this point a resolution directing the shift of location would be recommended.

Engineer Marks commented that at this point there would be no change in costs for T & M's services. Council member Hoffmann commented that we are proposing a smaller size park. He feels the kids are being short changed by locking the size if we put it by the tennis courts. The option to move it to Holly Tree gives us the option to expand it. The Holly Tree would also allow us to put lighting. The options are there for us in the Holly Tree to expand at a nominal cost.

Robert Sidorski – 113 Wesley Ave asked if the skate park could be moved out of the Harbor so there would be less people fighting against it.Ed Cetron – 1 Auditorium Drive commented that all things considered, he absolutely believes Holly Tree is the much better place.

Mike Young - 54 Ocean Blvd commented that the residents along Ocean Blvd are in favor of the Holly

Donna King - 51 Ocean Blvd feels the Holly Tree lot should have always be available for use by the residents instead of as a parking lot.

Daniel Gibson – 10 Ocean Blvd- commented that their general counsel would not want to file suit against the cit and is if it moved, they would not file suit.

Holly Gibson- 10 Ocean Blvd speaking on behalf of the tenants association that they do not want it in either location but they will back off if you move it to Holly Tree. It should be located in a completely different location.

Joseph Hawley-10 Ocean Blvd feels that the Holly Tee lot is a good compromise. The students using this park are honor students in high school who happen to be skate boarders. They are not drug dealers and vandals as previously implied in fliers.

Former Mayor Robert Schoeffling agrees on the Holly Tree location and would like to see it completed as soon as possible.

William Phillips- Memorial Pkwy asked what we have expended so far for this project. He also questioned the need for the engineer to design and the attorney to review such a simple project.

Joe Caccamo - 44 Ocean Blvd commented that he too is in favor of the Holly Tree lot.

COAH – Administrator Hubeny commented on a Resolution to retain Jeffery Surenian as our COAH attorney. At the next meeting we will have a Resolution appointing Burgis Associates as the COAH planner. Michael Marrazzo from the New Jersey Commission for the blind made a presentation to the Governing Body on the benefits of allowing them to develop the affordable housing for the Borough, on Simpson Ave, and populate it with visually impaired and blind residents. There is low impact on the Borough with blind and visually impaired residents because they don't drive, they don't have crime issues that are associated with lower income families, and they will not have an effect on the schools because they are usually older and don't have children. They would design a building that would fit in with the current neighborhood. On Simpson Ave they would build a two-story house that would house 6-9 residents. They would also pay to maintain the property. The Borough would also receive 1 and 1/3 COAH credits per person.

Sewer Relining Project – Robert Dougherty and Administrator Hubeny showed a video of the under drain at 7th and Highway 36 and the amount of water that is flowing into the sanitary sewer system. The water was flowing at 100 gallons a minute or 52.5 million per year. They are working on solutions that would direct that ground water out of the manhole and either into the Many Mind creek or the storm system drains. That one manhole should save about \$90,000 a year in treatment costs.

Thomas King - Ocean Blvd asked how the water got into the sewer line.

Ken Kociela - 142 Fourth Ave asked if the water coming out of the under drain is contaminated and if we would be putting contaminants back into Many Mind creek.

Mary Wall- 79 Ocean Blvd asked I there was away to divert the under ground spring to take another natural course.

First Ave Banners — The Beautification committee discussed the banners along First Ave. They selected a banner, which would be sold along First Ave, similar to what was done with the Fire Dept. The cost is \$100.00 and would hang for two years. The banners are guaranteed for two years not to run or fade.

Mayor Rast took this opportunity to formally appoint Michelle Rast to the Borough's Beatification Committee.

Joseph Hawley - 25 Ocean Blvd commented that the banners would be the blue banners with the gold writing and picture of the ship and would list the names of the persons sponsoring the banner.

AH Master Plan — Mayor Rast asked if the Master Plan, although approved by the Planning Board, had to be approved by the Council. Attorney Reilly explained that it does not. The Master Plan is an element of the Planning Board and only serves as a guide to the future development of the Borough. It has no legal bindings and the Council could suggest to the Planning Board to make an adjustment in any are that it sees fit. The go through a reexamining periodically and submit a reexamination report. You can ask them to look at some particular part or section if you are not in agreement with their report. Mayor Rast is not happy with the proposed Historic Preservation Commission that regulates landmark sites and districts with the authority to grant or deny permits for development or alterations of landmark or historic sites. The attorney explained that the Master Plan is just a recommendation. Ultimately the implementation of the Master Plan is a function of the Mayor and Council by passing ordinances. William Phillips — Memorial Pkwy commented on a conversation had last year by the governing body. Council member Hoffmann recommended extending the tax abatement program to anyone who wants to spend the extra money for restoring property with original materials.

PROPOSED CAMPING IN LENAPE WOODS – Mayor Rast proposes to have camping in Lenape Woods by authorized Boy Scout and girl Scout groups with specific authorization coordinated by the Borough Clerks office prior to camping at a no fee application. The campsite must be properly cleared,

on higher ground and be accessible by a four-wheel drive emergency vehicle. Fires could be made in a designated campfire location. The Fire Marshall is in agreement with the protocol outlined for fire safety and approves the use of the woods for camping. Mayor Rast outlined further requirements of the camp leaders, Police notification, Fire Marshall inspections and the need for a camp leader to have a working cell phone, with the number being supplied to the Police. He also proposed a crushed stone parking location off of Highland Ave or Ocean Blvd so that even if some one wants to just take a walk, they would have some place to park. Finally he proposed a small area designated for port a john, which would be easily accessible for maintenance.

Martin Hawley, Fire Marshall commented that he has all of the information from the State Fire Code for open burns and overnight stays. He checked with NJ State Forestry Service, the Fire Worden for this Division and there would be no problems.

Council member Archibald is concerned about the people who don't go through the process and just build a fire where something bad could happen. He also had spoken with the Scout Master of troop 22 and he is concerned about the safety and them being easily accessible by the general public.

Clerk Harris communicated some Green Acres requirements as outlined by the New Jersey Administrative Code, emphasizing the need to have a public hearing of a proposed change of use, which would require a public hearing 90 days prior to adopting an Ordinance.

Council member Fligor commented that it would be good to have camping in the Lenape Woods. When he was on the Environmental Commission they did not agree because they were concerned about fires. That could happen today by someone walking through and just throwing a cigarette.

Council member Doyle was concerned that having afire pit would encourage other to just and build a fire. He also asked how often the scouts utilize the woods and the trails.

Joseph Hawley - Ocean Blvd commended the Mayor for his vision in bringing this up.

Jackie Jones - Keystone Dr, commented that she has mixed favors on this proposal. She has a lot of concern about safety especially Borough liability. She dos not like the notion that it is restricted two the two groups since she would like to take her nephews out there camping. She also asked about addressing the Borough beach in the same manner since she would rather camp at the beach instead of in the woods.

Julie Gartenberger -62 Prospect Road commented that she too has mixed feelings. Her concern is the day activity that she observes there are mostly people walking dogs. She feels that if you open it up to one group, you cannot deny others using it. Also she is concerned about compliance. The Police do not patrol this area. She commented on kids from Thousand Oaks came up and built skateboard ramps back in the woods and no one was aware of it. She would like to see the park continued to be used as it is and have them go somewhere else and camp.

Janice Miller-Gaudio - 158 Ocean Blvd asked if the park was going to be restricted for Scout use and disallow anyone else to use it?

Ken Kociela – 42 Fourth Ave proposed that the concept most camping groups utilize called "Leave No Trace" be adopted and put into place. The concept is there is no fire. Why do you have to have a fire for overnight camping? He would suggest leaving out the fire pit. He feels having a fire pit is setting a very bad precedent. You don't need it. Have the camping and ban the fire, teach the kids about the outdoors without having to build a fire in the woods.

Debbie Traphagen – 129 Wesley Ave commented that Scout Master are trained in keeping kids safe and educating them about nature. If you leave Lenape woods and go around Atlantic Highlands you will see people who live in wooded areas that have chimaneas, and fire pits in the middle of their back yards. She leaves it to Marty [the fire Marshall] to determine if it is safe or not. He says it can be safe. The woods should be used for the Scouts, overnight camping for everyone, but limit campfires to those that are trained in using them.

Mayor Rast asked everyone to the Council to think about two items 1>an Emergency Notification system in the event of some disaster or incident in town. The Chief would issue a warning to the general public that would go through a computer system and then every phone in town would get a call. 2> Projects that the Senior Volunteer Committee could do. Council member Archibald suggested they might be utilized as an Information Person at the Harbor.

Mayor Rast asked a Motion to move from the Workshop and go into a formal meeting for some formal action. Council member Archibald made the motion. It was seconded by Dellosso and carried by unanimous consent.

RESOLUTION 020-2008, RESOLUTION TO AMEND RESOLUTION 039-2006 [LOSAP CONTRIBUTIONS]

This Resolution was offered and moved by Council member Archibald, seconded by Council member Hoffmann and adopted on January 09, 2008 as follows:

AYES: Council members Archibald, Dellosso, Doyle, Fligor, Hoffmann and Sutton NAYS:
ABSTAIN:

RESOLUTION 021-2008, REFUND OVERPAYMENT OF TAXES

This Resolution was offered and moved by Council member Archibald, seconded by Council member Doyle and adopted on January 09, 2008 as follows:

AYES: Council members Archibald, Dellosso, Doyle, Fligor, Hoffmann and Sutton NAYS:
ABSTAIN:

RESOLUTION 022-2008, RESOLUTION AUTHORIZING NON-FAIR AND OPEN CONTRACT,

This Resolution was offered and moved by Council member Dellosso, seconded by Council member Archibald and adopted on January 09, 2008 as follows:

AYES: Council members Archibald, Dellosso, Doyle, Fligor, Hoffmann and Sutton NAYS:
ABSTAIN:

RESOLUTION 023, 2008, PAYMENT OF BILLS,

This Resolution was offered and moved by Council member Archibald, seconded by Council member Dellosso and adopted on January 09, 2008 as follows:

AYES: Council members Archibald, Dellosso, Doyle, Fligor, Hoffmann and Sutton NAYS:
ABSTAIN:

PUBLIC COMMENT SESSION

Marilyn Scherfen - 55 Ave D asked about the status of the new library funding.

Chief Vasto and Lieutenant Lee - AHPD commented on the status of the Borough's radio system in Police Headquarters being antiquated and pretty much repairable. In 2011 the Federal government is requiring everyone to go to a Narrow Band frequency. This will require us to change our radios. He mentioned the county will be going to a trunking system and have advised us in case we choose to get in board with them. He feels it is a good idea to partner with the county for our future radio needs. The conventional system is designed so one frequency goes to one department. The trunking system would be beneficial not only for the Police, because it allows many departments to use the same system over many frequency simultaneously shared by different groups. He County estimates the system would cost \$40 million dollars. What the County is proposing is that we would become a part of the County trunking. system. We would be independent, no one would hear us but we would be compatible with every agency in the County on the County level. We would be responsible for our own equipment but would not be responsible for the infrastructure. The county is inviting us to join. It would be a benefit to join. The initial out lay would be high but we would not be responsible for the base stations and phone lines to the base stations. In 2011, everyone will have to be on this [narrow band], police have until 2013 but it makes sense to do this all at one time. The price for just Police could be above \$300,000. He would like a resolution from the Governing Body supporting the need to change current radio system so a vendor would come in and design a new system.

Jackie Jones - Keystone Drive recommends that the council recognize Paul Boyd for all of his work on the Environmental Commission.

William Phillips – Memorial Pkwy – thanked the Mayor for the open Workshop meeting. People don't understand what goes on and its good to see the open dialogue.

RESOLUTION TO ENTER EXECUTIVE SESSION

WHEREAS, the Open Public Meetings Act P.L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and,

WHEREAS, this public body is of the opinion that such circumstances presently exist; and,

WHEREAS, the Governing Body wishes to discuss:

- 1. Item-Personnel
- 2. Item-

Minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes will be made public.

NOW THEREFORE BE IT RESOLVED, that the Mayor and Council to go into Executive Session to discuss the above items and the public is excluded form this meeting.

This resolution was offered and moved for adoption by Councilmember Sutton at 10:17 PM, seconded by Councilmember Fligor and adopted by unanimous consent.

RECONVENE - At 11:04 PM the meeting was resumed.

ADJOURN - There being no further business before the Mayor & Council, Councilmember Sutton moved to adjourn the meeting at 11:04 PM; Councilmember Archibald seconded the motion and passed by unanimous consent.

The Governing Body approved these minutes at their meeting on March 26, 2008.

Dwayne M. Harris, RMO Municipal Clerk



RESOLUTION 020-2008

AMENDING RESOLUTION 039-2006

WHEREAS, A Length of Service Award Program (LOSAP) has been implemented in accordance with Chapter 388 of the Laws of 1997 (*N.J.S.A* 40A: 14-183 et seq.), to reward members of the volunteer Fire Department and First Aid Squad for their loyal, diligent and devoted services to the residents of the Borough of Atlantic Highlands; and,

WHEREAS, the dollar amounts listed for Beverly Glynn and Paul Sully were incorrectly stated,

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of Atlantic Highlands, County of Monmouth, State of New Jersey, that Resolution 039-2006 be amended to reflect a \$1,150.00 contribution in the name of Beverly Glynn and a \$900.00 contribution in the name of Paul Sully.

BE IT FURTHER RESOLVED that a notation be placed on Resolution 039-2006 referencing this amending resolution.

This Resolution was offered and moved by Council member Archibald, seconded by Council member Hoffmann and adopted on January 09, 2008 as follows:

AYES: Council members Archibald, Dellosso, Doyle, Fligor, Hoffmann and Sutton NAYS: ABSTAIN:

I, Dwayne M, Harris, Municipal Clerk of the Borough of Atlantic Highlands, in the County of Monmouth, State of New Jersey, hereby certify this to be a true copy of the action of the Governing Body at its meeting held January 09, 2008. WITNESS my hand and the Seal of the Borough of Atlantic Highlands—this 10th day of January 2008.

Dwayne M. Harry



RESOLUTION 021-2008

REFUND OVERPAYMENT OF TAXES

WHEREAS, N.J.S.A. 54:4-8.10 et seq. provides that two hundred fifty dollars (\$250) may be deducted each year from taxes due on the real or personal property of qualified war veterans or their unmarried surviving spouses.

WHEREAS, Ruth L. Romeo has been eligible to receive this deduction on the property located on Block 28 Lot 10 commonly known as 150 East Washington Ave for the periods and amounts as listed:

2002	\$200.00
2003	\$250.00
2004	\$250.00
2005	\$250.00
2006	\$250.00
Total	\$1,200.00

WHEREAS, the Collector of Taxes has advised the Governing Body that duplicate payments or overpayments, of 2007 taxes should be refunded to the tax payers listed below,

Block 51

Lot 19.01

Sally Sinclair

\$914.99

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Atlantic Highlands, in the County of Monmouth, State of New Jersey that the above overpayments of property taxes and the Veteran deduction shall be refunded and that the Treasurer is hereby authorized and directed to make said refunds.

BE IT FURTHER RESOLVED that certified copies of this Resolution should be forwarded to the Borough CFO and Tax Collector.

This Resolution was offered and moved by Council member Archibald, seconded by Council member Doyle and adopted on January 09, 2008 as follows:

AYES: Council members Archibald, Dellosso, Doyle, Fligor, Hoffmann and Sutton NAYS: ABSTAIN:

1, Dwayne M, Harris, Municipal Clerk of the Borough of Atlantic Highlands, in the County of Monmouth, State of New Jersey, hereby certify this to be a true copy of the action of the Governing Body at its meeting held January 09, 2008. WITNESS my chand and the Scal of the Borough of Atlantic Highlands this 10th day of January 2008.

Dwayne M. Harti Municipal Clerk



RESOLUTION 022-2008

RESOLUTION AUTHORIZING THE AWARD OF A-NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL SERVICES

WHEREAS, the Borough of Atlantic Highlands needs to appoint and employ Jeffery R. Surenian as Special Counsel, in helping the Borough address its affordable housing obligations in proceedings before COAH and any court, as a non-fair and open contract pursuant to the provisions of NJSA.19: 44A-20.2 et al; and,

WHEREAS, the terms of this contract terminate on December 31, 2008 and may be extended by one year; and

WHEREAS, Jeffrey R. Surenian and Associates LLC has submitted a proposal indicating they will assist the Borough and its legal counsel at the rate of \$175.00 per hour for all time spent by Jeffrey Surenian, \$150.00 per hour for all time spent by Junior Associates and \$70.00 per hour for time for all paralegal work; and

WHEREAS, Jeffrey R. Surenian and Associates LLC has completed and submitted a Business Entity Disclosure Certification which certifies that Jeffrey R. Surenian and Associates LLC has not made any reportable contributions to a political or candidate committee in the Borough of Atlantic Highlands in the previous one year, and that the contract will prohibit Jeffrey R. Surenian and Associates LLC from making any reportable contributions through the term of the contract, and a completed Political Contribution Disclosure form required pursuant to N.J.S.A. 19:44A-20.26

WHEREAS, Gerard Gagliano, Acting Chief Financial Officer for the Borough of Atlantic Highlands, does hereby certify that funds are available for this contract in

01-201-21-181-209	
	Gerard Gagliano, Acting CFO

NOW THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Atlantic Highlands authorizes the Mayor to enter into a contract with Jeffrey R. Surenian and Associates LLC for professional services; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification be placed on file with this resolution; and,

BE IT FURTHER RESOLVED, a notice of this action shall be printed once in an official newspaper of the Borough and that this Resolution and the contract shall be available for public inspection in the office of the Municipal Clerk.

This Resolution was offered and moved by Council member Dellosso, seconded by Council member Archibald and adopted on January 09, 2008 as follows:

AYES: Council members Archibald, Deliosso, Doyle, Fligor, Hoffmann and Sutton NAYS: ABSTAIN:

I, Dwayne M, Harris, Municipal Clerk of the Borough of Atlantic Highlands, in the County of Monmouth, State of New Jersey, hereby certify this to be a true copy of the action of the Governing Body at its meeting held January 09, 2008. WITNESS my hand and the Seal of the Borough of Atlantic Highlands this 10th day of January 2008.

Dwnyne M. Harris, RMC
Municipal Clerk



RESOLUTION 023-2008

PAYMENT OF BILLS

WHEREAS, certain numbered vouchers have been submitted to the Borough of Atlantic Highlands for payment from a list prepared and dated January 03, 2008 which totals as follows:

Current Fund	\$61,458.90
Capital Fund	\$15,250.00
Trust-Other	\$1,313,50
Water/Sewer Operating Fund	\$29,650.82
Water /Sewer Utility Capital	S
Harbor Operating Fund	\$40,243.15
Harbor Utility Capital Fund	\$
Federal/State Grants	\$ 0
NJ Unemployment Trust Fund	\$ 0
Animal	\$705.00
Salary	\$0
TOTAL	\$148,621.37

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Atlantic Highlands, in the County of Monmouth, State of New Jersey, that these vouchers, totaling \$148,621.37 be paid to the persons named, for the amounts set opposite their respective names, and endorsed and approved on said vouchers. An individual listing of all bills submitted has been posted on the bulletin board and is also on file in the Municipal Clerk's office for reference.

This Resolution was offered and moved by Council member Archibald, seconded by Council member Dellosso and adopted on January 09, 2008 as follows:

AYES: Council members Archibald, Dellosso, Doyle, Fligor, Hoffmann and Sutton NAYS: ABSTAIN:

Dwayne M, Harris, Municipal Clerk of the Borough of Atlantic Highlands, in the County of Monmouth, State of New Jersey, hereby certify this to be a true copy of the action of the Governing Body at its meeting held January 09, 2008. WITNESS my hand and the Seal of the Borough of Atlantic Highlands this 10th day of January 2008.

Municipal Clerk