

Regular meeting of the Harbor Commission of the Borough of Atlantic Highlands was held Tuesday, September 11, 2012 at Borough Hall, 100 First Avenue, Atlantic Highlands, New Jersey.

Meeting was called to order at 7:00 P.M. with the following roll call:

PRESENT: Commissioner Hoffmann, Commissioner Thompson, Commissioner McDonald, Commissioner Curry, Commissioner Marchetti, and Commissioner Delloso.
ABSENT: Commissioner Frotton as her husband was very ill.

Also present were Adam Hubeny, Administrator, Harbor Manager John Amici, Harbor Attorney Steven Corodemus, and Carol Cassese, Secretary.

The meeting was chaired by Commissioner Hoffmann.

Mr. Hubeny announced that this Regular Meeting of the Atlantic Highlands Harbor Commission is called pursuant the provisions of the Open Public Meetings Law. Adequate Notice has been provided by transmitting a Public Notice to the Asbury Park Press and The Two River Times and by posting it on the bulletin boards in the Harbor office and Borough Hall reserved for such announcements and by filing it with the Borough Clerk on January 5, 2012. This agenda is complete to the extent known and formal action will be taken.

CORRESPONDENCE:

Administrator Hubeny read letter from Richard White, Jr., co-owner of Lockdown Skateboards, requesting to hold a live demonstration of skateboarding safety and techniques for the children of Atlantic Highlands and neighboring communities on September 22, 2012 from 11AM to 4PM. Discussion followed.

Commissioner Delloso offered a motion granting the request, seconded by Commissioner Thompson and upon roll call was unanimously carried.

Administrator Hubeny read letter from A.H. Fire Department thanking the Commission for supporting the 2012 Firemen's Fair.

Administrator Hubeny read letter from A.H. Recreation Committee requesting use of the tennis courts for a clinic September 23 through October 28, 2012 on consecutive Sundays from 9AM – 12PM.

Commissioner Delloso offered a motion to grant the request, seconded by Commissioner Marchetti and upon roll call was unanimously carried.

ADMINISTRATION:

Commissioner McDonald offered a motion approving the minutes of the Regular Meeting held 8/14/12 as recorded, seconded by Commissioner Marchetti and upon roll call was unanimously carried.

Commissioner McDonald offered a motion to approve the Payment of Bills, seconded by Commissioner Delloso and upon roll call was unanimously carried.

Commissioner Hoffmann invited Karen Tay for address the Commission. Mrs. Tay was joined by other members of the Atlantic Highlands Yacht Club to present a check in the amount of \$500.00 to the Atlantic Highlands First Aid Squad. This money was raised during a recent regatta held by the Club.

Administrator Hubeny invited Walter Graf of GPC Worldwide to address the Commission. Mr. Graf gave a dissertation on his company and wind and solar energy. He would like to install a TurboMill/SolarMill on the roof of the Harbor Office as a test site, at no cost to the Commission. The cost of each unit would be \$1600.00 without installation. Discussion followed. Mr. Graf requested information on electrical use over a period of time at the Harbor.

COMMITTEE REPORTS:

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CLEAN MARINA: Commissioner Marchetti

Commissioner Marchetti commented on the excellent appearance of the Harbor.

FINANCE: Commissioner Thompson

Commissioner Thompson advised he will be meeting with Councilman Doyle regarding Harbor bonds.

OPERATIONS: Commissioner Hoffmann

Commissioner Hoffmann reported the rain date for the A.H. Flea Market will be 9/15/12.

LEASES: Commissioner Curry – report to be given in Executive Session.

CAPITAL IMPROVEMENTS & SPECIAL PROJECTS: Commissioner McDonald No report.

PERSONNEL: Commissioner Delloso

Commissioner Delloso reported a part-time employee has been hired for the Harbor office.

ADMINISTRATOR’S REPORT:

Mr. Hubeny reported on the construction of the new steps at the Harbor office and noted that all of the work is being done by employees.

Mr. Hubeny also complimented Mr. Amici for his work with FEMA, and Marlin Contracting for work on the bulkhead and the Bayshore Trail.

ATTORNEY’S REPORT: To be given in Executive Session.

HARBOR MANAGER’S REPORT:

Bulkhead & Bayshore Trail Asphalt Repair

The repairs to the asphalt along the bulkhead and the Bayshore Trail have been completed by Marlin Construction.

Both jobs were completed in a short period of time and very well done.

Ice Supplier

Julian’s has matched the price of \$.80 per bag and will continue to be our supplier.

Winter Storage

As of this time we have 167 boats scheduled for winter storage.

2012 Yearly Helix Inspection

Preparing paperwork and making arrangements to obtain quotes for the inspection and possible re-inspection of buried helixes. I plan to have this completed by the end of October.

Mandatory EJIF Underground Fuel Line Inspection

The mandatory “Above the Ground Storage Tank with Underground Piping” testing was completed on Friday. The evidence of successful testing will be mailed to Birdsall Services Group. This will entitle us to a reimbursement of \$400.00, which is the cost of the testing. The testing must be completed on a biennial basis.

Police Chief Mazarella Memorial Bench

The family has requested that a bench, the same as on First Avenue, be placed on the bulkhead in the area between Pier 1 and the Walkway by Sissy’s instead of placing one in the playground. A photo of the bench and bulkhead area are attached.

Commissioner Curry offered a motion approving the placement of the bench, seconded by Commissioner Marchetti and upon roll call was unanimously carried.

Harbor Office Exterior

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Stairway railing is almost completed and the handicapped handrail will be installed. The building exterior and stairway will be painted within the next 2 weeks.

Yard Crew Work

Hoist boats as per schedule for Hoist & Chock and Summer Specials.

Work on new stairway is progressing.

Area around tennis courts was cleared of weeds and overgrown bushes trimmed. The cracks in the courts were filled and court surface painted where necessary.

Cleaned area around storage fence and weeded.

Miscellaneous dock work/repairs such as ladder replacement, rods and decking.

Unloaded a tri-maran boat from delivery trailer for owner to assemble.

Made new traffic barricades.

Repair and paint exterior of storage shed by hoist pit.

Cleaned and repaired broken head boat pump out by Pier 1.

Completed annual maintenance on hydraulic trailers used to haul boats for winter storage.

Moved wheelbarrows and carts from bulkhead so repair work could begin by Marlin

Construction.

Began Winter Storage of boats.

Mr. Amici advised that the family of Chief Mazzarella has requested that the bench in his memory be placed on the bulkhead near Pier 1. The bench will be the same as those on First Avenue.

Mr. Curry offered a motion to approve the request, seconded by Mrs. Marchetti and upon roll call was carried.

Mr. Amici advised that all carts and wagons had been removed from the bulkhead due to the paving repair. Some were chained to the fence, doing some damage to the surface. In the past wheelbarrows were provided for each pier, but have been disappearing.

Discussion followed and all agreed no carts or wagons will be allowed on the bulkhead or piers. More wheelbarrows will be provided by the Harbor.

OLD BUSINESS: None

NEW BUSINESS: None

PUBLIC PORTION: Commissioner Hoffmann asked if anyone from the public cared to address the Commission. No one appeared.

At 8:15PM Commissioner Hoffmann announced that the Commission would now go into Executive Session.

Commissioner Thompson offered the following resolution and moved for adoption:

RESOLUTION
EXECUTIVE SESSION

WHEREAS, the Harbor Commission of the Borough of Atlantic Highlands is subject to certain requirements of the Open Public Meetings Act, N.J.S.A.10:4-6etseq, and

WHEREAS, the Open Public meetings Act N.J.S.A.10:4-12 provides that an Executive Session not open to the public, may be held for certain specified purposes when authorized by resolution, and

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WHEREAS, it is necessary for the commissioners of the Atlantic Highlands Harbor Commission to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12B and designated below:

Collection matters and 2013/14 Rates

THEREFORE, BE IT RESOLVED by the Atlantic Highlands Harbor Commission assembled in public session on September 11, 2012 that it proceed into Executive Session for discussion of matters relating to the specific items listed above.

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon determination of the Commissioners that the public interest will no longer be served by such confidentiality.

Resolution was seconded by Commissioner McDonald and was adopted upon the following roll call vote:

AYES: Commissioner Hoffmann, Commissioner Thompson, Commissioner McDonald, Commissioner Curry, Commissioner Marchetti, Commissioner Delloso

NAYS: None

ABSENT: Commissioner Frotton

Commissioner McDonald offered a motion to re-convene the Regular meeting at 9:35 PM, seconded by Commissioner Thompson and upon roll call was unanimously carried,

Commissioner Delloso offered a motion to remove five customers from the collection list, at it has been determined they are not worth pursuing for the following amounts: \$156.97, \$89.16, \$324.44, \$122.20, \$63.86, \$521.18, and \$16,344.94, seconded by Commissioner Thompson and upon roll call was unanimously carried.

There being no further business to come before the meeting, Commissioner Delloso offered a motion to adjourn, seconded by Commissioner Thompson and upon roll call was unanimously carried.

Meeting adjourned at 9:37 PM.

Carol Cassese, Secretary

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