

Regular meeting of the Harbor Commission of the Borough of Atlantic Highlands was held Tuesday, October 9, 2012 at Borough Hall, 100 First Avenue, Atlantic Highlands, New Jersey.

Meeting was called to order at 7:00 P.M. with the following roll call:

PRESENT: Commissioner Hoffmann, Commissioner Thompson, Commissioner McDonald, Commissioner Curry, Commissioner Marchetti, and Commissioner Delloso, Commissioner Frotton.

ABSENT: None.

Also present were Adam Hubeny, Administrator, Harbor Manager John Amici, Harbor Attorney Steven Corodemus, and Carol Cassese, Secretary.

Commissioner Frotton announced that this Regular Meeting of the Atlantic Highlands Harbor Commission is called pursuant the provisions of the Open Public Meetings Law. Adequate Notice has been provided by transmitting a Public Notice to the Asbury Park Press and The Two River Times and by posting it on the bulletin boards in the Harbor office and Borough Hall reserved for such announcements and by filing it with the Borough Clerk on January 5, 2012. This agenda is complete to the extent known and formal action will be taken.

Commissioner Frotton advised the Commission would now go into Executive Session, the Regular meeting would be re-convened and formal action might be taken at that time.

Commissioner Marchetti offered the following resolution and moved for adoption:

RESOLUTION EXECUTIVE SESSION

WHEREAS, the Harbor Commission of the Borough of Atlantic Highlands is subject to certain requirements of the Open Public Meetings Act, N.J.S.A.10:4-6etseq, and

WHEREAS, the Open Public meetings Act N.J.S.A.10:4-12 provides that an Executive Session not open to the public, may be held for certain specified purposes when authorized by resolution, and

WHEREAS, it is necessary for the commissioners of the Atlantic Highlands Harbor Commission to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12B and designated below:

Collection matters and 2013/14 and beyond rates

THEREFORE, BE IT RESOLVED by the Atlantic Highlands Harbor Commission assembled in public session on October 9 ,2012 that it proceed into Executive Session for discussion of matters relating to the specific items listed above.

October 9, 2012

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon determination of the Commissioners that the public interest will no longer be served by such confidentiality.

Resolution was seconded by Commissioner Curry and was adopted upon the following roll call vote:

AYES: Commissioner Hoffmann, Commissioner Thompson, Commissioner McDonald, Commissioner Curry, Commissioner Marchetti, Commissioner Delloso, Commissioner Frotton.

NAYS: None

Regular meeting re-convened at 7:40PM with the following roll call:

PRESENT: Commissioner Hoffmann, Commissioner Thompson, Commissioner McDonald, Commissioner Curry, Commissioner Marchetti, Commissioner Delloso, Commissioner Frotton.

Also present were Attorney Corodemus, Administrator Hubeny, Harbor Manager Amici and Carol Cassese, Secretary

CORRESPONDENCE: None.

ADMINISTRATION:

Commissioner Marchetti offered a motion approving the minutes of the Regular Meeting held 9/11/12 as recorded, seconded by Commissioner Delloso and upon roll call was unanimously carried.

Commissioner Curry offered a motion approving the minutes of the Executive Session Meeting held 9/11/12 as recorded and that the minutes remain sealed until the need for confidentiality is no longer necessary, seconded by Mr. McDonald and upon roll call was unanimously carried.

Commissioner Delloso offered a motion to approve the Payment of Bills, seconded by Commissioner Hoffmann and upon roll call was unanimously carried.

COMMITTEE RERPORTS:

CLEAN MARINA: Commissioner Marchetti again commented on the excellent appearance of the Harbor.

FINANCE: Commissioner Thompson reported the committee is working on proposals for Capital Improvements.

OPERATIONS: Commissioner Hoffmann reported boats are being scheduled for storage.

October 9, 2012

LEASES: Commissioner Curry advised the Committee is recommending a Special Meeting be held on October 16, 2012 at 6:30 PM for the discussion and possible approval of 2013/14/15 proposed rates.

CAPITAL IMPROVEMENTS & SPECIAL PROJECTS: Commissioner McDonald - No report.

PERSONNEL: Commissioner Delloso – No Report.

ADMINISTRATOR'S REPORT: Mr. Hubeny- No report.

ATTORNEY'S REPORT: Attorney Corodemus reported he had met with members of the Tidelands Commission on 9/20/12 and it was determined that we are not behind in our payments. We will need to acquire a new survey for the bulkhead

Commissioner Hoffmann offered a motion to have a survey done in an amount not to exceed \$3500.00, seconded by Commissioner Thompson and upon roll call was unanimously carried.

HARBOR MANAGER'S REPORT:

Fuel System Service Provider:

I met with a representative from Preferred Petroleum, Steve Andolora, regarding servicing our fuel dispensing system and fuel tanks. After speaking with him regarding rates and types of service, I will be calling him for any service needs in the future as his rates are significantly better than the provider we were suing.

2013 Berth-Moring Rates:

I have met several times with the lease committee and Jerry Gagliano and the rates were discussed and will be presented to the Harbor Commission.

Kayaks:

I spoke to Vic Simon regarding providing an area for kayak owners to store and launch their kayaks off the beach at the Hobie Cat Catamaran Club. He was very receptive to the idea and will call me back with more details and further discussion.

Winter Storage:

To date, we have 250 boats scheduled for winter storage with more that have not scheduled yet. Last year we had 256 and we should meet that amount.

Winter Projects:

October 9, 2012

Paint all promenade gazebos; paint all electrical panels on promenade; replace 200' of decking on Frank's Pier; replace Pier 8 decking on floats that were not completed last year; refurbish 10 bulkhead floats beginning on Pier 5 and working to Pier 3.

Fuel Dock:

The fuel dock has had new vinyl siding and new aluminum soffit and trim installed by Dalton Carhart. Dalton completed this project for less than \$900.00 and did a professional job.

Yard Work:

Haul boats for winter storage and short hauls as per schedule; repaired sewer pump fir Head boats; cleaned all windows in the Senior Citizen Building and removed curtains for cleaning; serviced all equipment for hauling season, prepared locations for Fishing Tournament and Flea Market; constructed new and repaired old barricades; repaired numerous water leaks; continued work on Harbor Office Exterior; relocated boats to prepare for winter storage boats; cleaned interior and exterior of harbor office windows.

OLD BUSINESS: None

NEW BUSINESS: None

PUBLIC PORTION: Commissioner Frotton asked if anyone from the public cared to address the Commission. No one appeared.

There being no further business to come before the meeting Commissioner Dellosso offered a motion to adjourn, seconded by Commissioner Hoffmann and upon roll call was unanimously carried.

Meeting adjourned at 7:55 PM.

Carol Cassese, Secretary

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