

ATLANTIC HIGHLANDS HARBOR COMMISSION  
MAY 8, 2012

This meeting was called to order at 7:00 PM at the Atlantic Highlands Borough Hall meeting room with the following roll call:

PRESENT: Commissioner Hoffmann, Commissioner Thompson, Commissioner McDonald,  
Commissioner Frotton, Commissioner Curry, Commissioner Marchetti,  
Commissioner Dellosso

ABSENT: None

Also present: Steve Corodemus, Commission Attorney; John Amici, Harbor Manager; Adam Hubeny, Borough Administrator and members of the Public.

Commissioner Frotton announced that this Regular Meeting of the Atlantic Highlands Harbor Commission is called pursuant the provisions of the Open Public Meetings Law. Adequate Notice has been provided by transmitting a Public Notice to the Asbury Park Press and The Two River Times. The Notice is also posted on the bulletin boards in the Harbor Office and Borough Hall reserved for such announcements. The Notice is also complete to the extent known and formal action will be taken.

CORRESPONDENCE:

Commissioner Frotton spoke of a letter from Renee Eldridge requesting to hold a fishing tournament. Mr. Hubeny noted that Ms. Eldridge would need to apply for a Special Events Permit. Commissioner Frotton asked that Commissioner Hoffmann assist Ms. Eldridge with this event. Commissioner Hoffmann agreed and he and Mr. Amici will coordinate with the school. Commissioner Hoffmann noted that the Chamber was also talking of having a fishing contest. Commissioner Marchetti asked if the public would be prohibited from using the pier during the fishing contest. Commissioner Hoffmann said that the pier would still be open for public use.

Commissioner Frotton then read a letter from Mr. Mehl, requesting installation of an electric meter at his expense. Mr. Amici said that it was previously decided that there would not be any separate meters allowed. Mr. Hubeny noted that this creates additional work for the staff to make the usage calculations. Commissioner Hoffmann asked if there has been a change in policy, because a few years ago they were encouraging people to get separate meters. Mr. Hubeny agreed and suggested that this issue be looked at by the Operations Committee and be brought back at the next meeting.

ADMINISTRATION:

APPROVAL OF MINUTES:

Commissioner Marchetti offered a motion approving the Minutes of the Regular Harbor Commission Meeting of April 10, 2012, seconded by Commissioner Dellosso and approved by the following roll call vote:

AYES: Commissioner Hoffmann, Commissioner Thompson, Commissioner McDonald,  
Commissioner Frotton, Commissioner Curry, Commissioner Marchetti,  
Commissioner Dellosso

NAYS: None

ABSTAIN: None

ABSENT: None

Commissioner Thompson offered a motion approving the Executive Session Minutes of the Regular Harbor Commission Meeting of April 10, 2012, and to keep them confidential until such time as there is no longer a need to do so, seconded by Commissioner Hoffmann and approved by the following roll call vote:

AYES: Commissioner Hoffmann, Commissioner Thompson, Commissioner McDonald,  
Commissioner Frotton, Commissioner Curry, Commissioner Marchetti,  
Commissioner Dellosso

NAYS: None

ABSTAIN: None

ABSENT: None

Commissioner Dellosso offered a motion approving the Payment of Bills, seconded by Commissioner Curry and approved by the following roll call vote:

AYES: Commissioner Hoffmann, Commissioner Thompson, Commissioner McDonald, Commissioner Frotton, Commissioner Curry, Commissioner Marchetti, Commissioner Dellosso

NAYS: None

ABSTAIN: None

ABSENT: None

#### COMMITTEE REPORTS:

##### CLEAN MARINA:

Commissioner Marchetti thanked the Harbor Employees for all their hard work. She reported that the Shrink Wrap Recycling is working. She said the weather was not good for the Paint the Town Pink event, but the activities were a success. There were between 50 and 75 people in attendance, with their dogs, for the activities. There was pizza donated by Chiffalos, water donated by Karen Moses, dog treats donated by Joes Happy Tails in Little Silver and music. She extended her thanks to the police for safely guiding the Parade, she thanked the Municipal Employees for their help with hanging the pink flags and painting the pink line down First Avenue, and extended her thanks to Mrs. Elmer, from Riverview Hospital for putting this event together. Commissioner Marchetti said that this event really brought the town together and with a little more planning it will be an even bigger success next year.

##### FINANCE:

Commissioner Thompson reported that there was a concern this year because of a lack of emergency funding to support the Harbor, but thanks to Mr. Hubeny, about \$200,000 in funds were found in some old bonding funds. He said that Mr. Amici will put together a list of projects for consideration, now that there are some available funds. Commissioner Frotton noted that Mr. Hubeny had reviewed the bonds and has pushed to recover some insurance funds for the Harbor. She said that he is doing an awesome job. All agreed.

##### OPERATIONS:

Commissioner Hoffmann reported that there is a lot of activity in the Harbor. Weekends have been busy with a lot of boats being put in the water. He said they received good news from Wickberg's evaluation and things are not as urgent as first thought. Commissioner Thompson asked that a meeting be set up with Wickberg before the next meeting. Mr. Amici said that they are also looking into some other companies to get rid of the dredge spoils. He said that French and Parrello said that they could do some testing for about \$1,400 to see if the spoils could be moved to the Giuliani property. He said that an analysis is needed, before they can get rid of anything. Mr. Hubeny said that the last in-depth analysis was done in 2004, and that in 2008 they did an additional section. Commissioner Hoffmann complimented Mr. Amici for sticking with this project and continuing to try to get a resolution. Mr. Amici suggested that some of the money they found from the bonding be used towards the analysis. It was noted by Mr. Hubeny that the Sea Streak has had conversations with Congressman Pallone's office and they may do some dredging at the mouth on the south side when Monmouth Beach is complete.

##### LEASES:

Commissioner Curry reported that they need to finalize the Hesse Property lease. It will be basically the same lease that has been used previously but it will be kept separate from the Sea Streak and the term of the lease should be for more than one year.

##### CAPITAL IMPROVEMENTS & SPECIAL PROJECTS:

Commissioner McDonald reported that the Piers are the only Capital Improvement Project at this time and the only Special Project would be the Wind Turbines and there is nothing new to report there. Commissioner Hoffmann said that he has concerns about there just being one vendor for the Wind Turbines. Commissioner Frotton asked that Commissioner Hoffmann work with Commissioner McDonald on this and come back to the Board with a report. Commissioner Marchetti voiced her concern about the money needed for the Wind Turbines.

PERSONNEL:

Commissioner Dellosso said that there were no Personnel issues for the Commission this evening but he had a few other things to discuss. He said that the Rutgers Art Council is continuing with meetings. They are starting a First Friday music event, with volunteer musicians, taking place on the first Friday of each month at the Farmer's Market during the day and then moving to the Blue Bay Inn in the evenings. Commissioner Dellosso noted that the Film One Fest is looking to expand to a five to seven day event, with two days being spent at the Harbor.

ADMINISTRATOR'S REPORT:

Mr. Hubeny reported that the Harbor finances are in order, thanks to Mr. Dellosso and Mr. McDonald, along with Mr. Amici and Mrs. Cassese. He said that the CFO is visiting the Harbor Office once a week. Mr. Hubeny and Mr. Amici met with the Superintendent of Henry Hudson regarding the Tennis Courts. He said that the Courts are in bad shape, and the quote received to do the work was for over \$100,000. He reminded the Board that these are the home courts of the Henry Hudson Admirals and said that he talked with the Superintendent about a contribution. He also noted that the Monmouth County Open Space Fund has a grant where they will match funds 50/50. Last year every project submitted was funded. The Commission would be responsible to front the money for the engineering. Mr. Hubeny will work with Commissioner McDonald to get this moving, and then work with finance to get the money for the Engineer. Mr. Hubeny said that the County will send Prisoners, May 15, 16 and 17, to clean the Harbor beaches as part of the Clean Shores Program. He said that there is no cost to the Commission for this service. The Borough will supply the prisoners with lunch. He said they usually fill five to eight dumpsters with debris. In an effort to reduce some overtime fees, the Sanitation Department is on call for weekends at this time and will be used on an as needed basis. Mr. Hubeny reminded the Commissioners that the PBA Ball is on the 25<sup>th</sup> of May. He said that the Commission placed an ad in the journal last year and asked if they would be interested in doing the same this year. Mr. Hubeny said that the PBA is planning to replace the fire chief and police rocker cars at the Harbor Park with some of the proceeds from the Ball. Commissioner Marchetti asked about the Center Avenue Park. Mr. Hubeny said that they are waiting on the Gas Company. He said there is \$100,000 in escrow for that park and once remediation is complete, the Borough will make the improvement to that park.

Commissioner Curry offered a motion approving an ad to be placed in the PBA Ball brochure, seconded by Commissioner Thompson and approved by the following roll call vote:

AYES: Commissioner Hoffmann, Commissioner Thompson, Commissioner McDonald,  
Commissioner Frotton, Commissioner Curry, Commissioner Marchetti,  
Commissioner Dellosso

NAYS: None

ABSTAIN: None

ABSENT: None

HARBOR MANAGERS REPORT:

Mr. Amici reported that for the first time the Noah is going out for a multi-year lease for their research vessel and the bid is due on Monday. The camera system is progressing well, there was a meeting today with Homeland Security. Marina Life is offering a free ad in the magazine which reaches about 200,000 active boaters, if the Commission is willing to provide something to the people. Mr. Amici suggested that they offer a ten cent per gallon fuel discount for transients. Wickberg's report has come in and he will have an in-depth report for the next meeting. Wi-Fi should be operational next week, and will run the Harbor about \$1,000 per year. Mr. Amici said that he has been approached by customers who need somewhere to store their trailers over the summer, while their boats are in the water. He suggested that they try storing them at the Marina with a limit of 10 trailers and a fee of \$250 per trailer. Mr. Amici will work on putting a contract together. Mr. Hubeny will begin the process to have the rate resolution amended.

Commissioner Dellosso offered a motion directing Mr. Amici to put together a contract to allow Trailer Storage, the numbers of trailers allowed will be determined by available space and spaces will be issued on a first come first served basis, seconded by Commissioner Curry and approved by the following roll call vote:

AYES: Commissioner Hoffmann, Commissioner Thompson, Commissioner McDonald,

Commissioner Frotton, Commissioner Curry, Commissioner Marchetti,  
Commissioner Delloso

NAYS: None

ABSTAIN: None

ABSENT: None

Mr. Amici continued. He said that Tow Boat would be shooting a commercial on Monday. The commercial will be shot on the water, and will not impact the Marina. He finished by stating that the Yard Crew and has busy putting and doing a good job.

#### ATTORNEY'S REPORT:

Mr. Corodemus reported that the Miller lease has been signed by both parties. He said he has contacted the Tidelands Bureau for an evaluation on the License Fee which they had calculated for the Marina, and he will continue with phone calls and e-mails till he receives an answer. The Collection Attorney has sent a Status Report which was received just before Mrs. Cassese left for vacation. This report listed his progress. He has sent out the second round of letters to people in violation of the Marina Storage Policies. Mr. Corodemus said that the titles and keys of three boats were turned over. The report will be compared to Mrs. Cassese's report, as soon as she gets back. Mrs. Frotton questioned how the Marina could be working with incorrect addresses. She said that current addresses can be found through at the Post Office, by using the Freedom of Information Act. Mr. Amici said that he has someone who can track down a person and/or address for \$50. Mr. Corodemus said that he will meet with Mrs. Cassese to fill out the applications for the Division of Motor Vehicles to obtain Titles for the abandoned boats, with little value, so that they can be junked. Discussion followed regarding the option of selling parts from the boats, before the boats are destroyed. Mr. Corodemus said that he is working on establishing the Port Destination. He also mentioned that the Marina is in pretty good shape regarding the DEP Waterfront Access Rules.

#### OLD BUSINESS:

There was no Old Business.

#### NEW BUSINESS:

There was no New Business.

#### PUBLIC COMMENTS:

Ms. Shelly Kennedy, Atlantic Highlands spoke to the Commission regarding the Deck the Docks event. They have decided on the Theme, which will be "Fair Winds and Following Seas" and showed the Commission the new logo. She also mentioned that there will be miscellaneous items for sale through the Café Press Site. She asked that the site be promoted, as all profits go back to the fireworks. Mr. Hubeny suggested that it be advertised on the cards being sent to residents to promote the Fireworks. He said that Mrs. Kennedy and her daughter have worked on this project for the past five years and extended his thanks.

Mr. Begley, Atlantic Highlands, said that the Mooring Field is very exposed and he would like the Commission to look into putting up a wall. He said that he is a mooring customer and feels the moorings are very vulnerable when there is a Nor'easter, he would like the moorings made more secure. Commissioner Hoffmann said that they Commission agreed with Mr. Begley and that they have approached the Army Corp of Engineers with the same idea, but they have yet to respond. Commissioner Frotton said another letter would be sent. Mr. Begley offered to call Congressman Pallone's office. Commissioner Frotton told him that his help would be appreciated.

#### EXECUTIVE SESSION:

No Executive Session was needed

There being no further business for the meeting, Commissioner Curry offered a motion to adjourn, seconded by Commissioner Thompson and by voice vote was unanimously carried.

Meeting adjourned at 7:52 PM.

Michelle Clark, Recording Secretary



