

Regular meeting of the Harbor Commission of the Borough of Atlantic Highlands was held Tuesday, March 13, 2012 at Borough Hall, 100 First Avenue, Atlantic Highlands, New Jersey.

Meeting was called to order at 7:00 P.M. with the following roll call:

PRESENT: Commissioner Jacob Hoffmann, Commissioner Albert Thompson, Commissioner Frank McDonald, Commissioner Walter Curry, Commissioner Helen Marchetti, Commissioner Roy Dellosso, Commissioner Jane Frotton

ABSENT: None

Also present were Attorney Corodemus, Adam Hubeny, Administrator, Harbor Manager, John Amici and Carol Cassese, Secretary.

Mrs. Frotton announced that this Regular Meeting of the Atlantic Highlands Harbor Commission is called pursuant the provisions of the Open Public Meetings Law. Adequate Notice has been provided by transmitting a Public Notice to the Asbury Park Press and The Two River Times. The Notice is also posted on the bulletin boards in the Harbor Office and Borough Hall reserved for such announcements. The Notice is also was also been filed with the Municipal Clerk on January 5, 2012. This agenda is complete to the extent known and formal action will be taken.

#### CORRESPONDENCE:

Commissioner Frotton read letter from the Atlantic Highlands Lions Club requesting the Commission to take an ad for the placemat for the Pancake Breakfast. Commissioner Dellosso offered a motion to place an ad in the amount of \$45.00, seconded by Mr. Thompson and upon roll call was unanimously carried.

Letter from Atlantic Highlands Recreation Committee requesting to “reserve” the tennis courts April 1 through June 23, 2012 on consecutive Sundays from 9AM-12PM (rain dates June 10 & 17 if necessary).

Commissioner Curry offered a motion to approve the request, seconded by Commissioner Hoffmann and upon roll call was unanimously.

Commissioner Frotton read letter from Rev. Dr. George Hancock-Stefan of the Central Baptist Church requesting to use the gazebo area for Easter Sunrise Service April 8, and for a series of contemporary concerts on Saturdays during the month of August from 5PM to 9PM.

Commissioner Curry offered a motion approving the requests, seconded by Commissioner Hoffmann and upon roll call was unanimously carried.

#### ADMISTRATION:

Commissioner Thompson offered a motion approving minutes of the Regular Meeting held 2/14/12 as recorded, seconded by Commissioner McDonald and upon roll call was carried.

Commissioner McDonald offered a motion approving the Payment of Bills, seconded by Commissioner Thompson and upon roll call was unanimously carried.

#### COMMITTEE REPORTS:

CLEAN MARINA: Mrs. Marchetti – no report

FINANCE: Mr. Thompson- no report

OPERATIONS: Mr. Hoffmann – no report

#### LEASES:

Mr. Curry advised a revised lease for Miller Towing & Salvage is being prepared.

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The Atlantic Highlands Yacht Club has recently completed some renovations, which required permits and they have been notified in writing by Mr. Amici. The Building Department also requires a sealed plan by and Architect.

The Committee is also working on revising the rate schedule.

#### CAPITAL IMPROVEMENTS & SPECIAL PROJECTS:

Mr. McDonald advised that Wickburg Marine Contracting will complete the inspection the piers by April 1st.

Discussion was held on wind turbines. Mr. McDonald will invite Mr. Peter Wright of Turbine Advantage LLC to attend the next meeting. Council members will be invited to attend.

PERSONNEL: no report

Commissioner Dellosso reported he has joined the Arts Council and members advised they would like to see more activity in the Harbor such as stands and vendors.

Commissioner Dellosso also advised that Mrs. Petereit has requested a donation to establish a garden at the entrance of Lenape Woods. Discussion followed and Mrs. Frotton suggested the Environmental Committee be contacted.

#### ADMINISTRATOR'S REPORT:

Mr. Hubeny advised that the 2012 budget would be introduced 3/14/12 in order to meet time constraints of the State filing procedures.

Mr. Hubeny also advised a shredder will be available to all residents on March 24, 2012 from 9AM-1PM and will be located in the tennis court parking lot.

#### ATTORNEY'S REPORT:

Mr. Corodemus reported he is still working on the \$8,000 Tidelands License fee. Conversations with Commissioner Hoffmann and John Garofalo, formerly with the DEP have been helpful.

Mr. Corodemus has had conversations with the DMV regarding the law for abandoned vessels and the DMV advised changes have been made in the law and also forms to be filed in order to obtain titles.

Discussion was held on collections. Mr. Corodemus advised the Commission should discussion writing off accounts that are uncollectable.

#### HARBOR MANAGER'S REPORT:

The Harbor Manager's Report is on file in the Harbor Office.

A discussion was held on the revised Helix Policy.

Commission members Curry and McDonald will address the issue along with Mr. Amici.

Mr. Amici reported the fishing pier stabilization project has been completed and work on the boardwalk repair has begun.

F.E.M.A. –paperwork for \$31,500 in reimbursements has been signed and paperwork for an additional \$11,000 has been submitted.

The security deposit issue with Peter Crosta, owner of Atlantic Highlands Bait & Tackle has been closed. He will not be receiving any of his remaining security deposit due to the water & sewer bill, back rent and electric charges for the ice house.

SEAS Program: They were given two options for their request for their training sailboat. They have not responded.

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OLD BUSINESS: None

NEW BUSINESS: None

Discussion was held on a recent bill from the Collections Attorney which included a charge for obtaining the title and keys for a boat from a client. The amount is \$750.00. Attorney Corodemus and Mr. Hubeny will discuss the matter with the Collections Attorney.

PUBLIC PORTION: Commissioner Frotton asked if anyone from the public cared to address the Commission.

Robert Parson, 2 Harbor View Drive asked about recycling of shrinkwrap. Mr. Hubeny advised that two companies will be accepting shrinkwrap this year and that last year this service was not available. Mr. Parson also advised he has observed several customers sanding boats without tarps placed on the ground. Mrs. Frotton suggested that Mr. Parson contact Security at the time this is occurring.

Mr. Parson also suggested the purchase of a brush attachment for the tractor to remove algae from the ramp. The method would be less time consuming and could be done at any tide.

Adrain Begley, representing the Yacht Club said the mooring and inspection fees were too high.

Mr. Amici advised he had contacted several divers for this service and Dosil's was the lowest price.

James Krauss, 77 Bayside Drive suggested financial records should be requested from SEAS.

There being no further business to come before the meeting, Commissioner Curry offered a motion to adjourn, seconded by Commissioner McDonald and upon roll call was carried.

Meeting adjourned at 8:00 P.M.

Carol Cassese  
Secretary









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