

Regular meeting of the Harbor Commission of the Borough of Atlantic Highlands was held Tuesday, June 6, 2012 at Borough Hall, 100 First Avenue, Atlantic Highlands, New Jersey.

Meeting was called to order at 7:00 P.M. with the following roll call:

PRESENT: Commissioner Jacob Hoffmann, Commissioner Albert Thompson, Commissioner Frank McDonald, Commissioner Walter Curry, Commissioner Helen Marchetti, Commissioner Roy Dellosso, Commissioner Jane Frotton

ABSENT: None

Also present were Attorney Corodemus, Adam Hubeny, Administrator, Harbor Manager, John Amici and Carol Cassese, Secretary.

Mrs. Frotton announced that this Regular Meeting of the Atlantic Highlands Harbor Commission is called pursuant the provisions of the Open Public Meetings Law. Adequate Notice has been provided by transmitting a Public Notice to the Asbury Park Press and The Two River Times. The Notice is also posted on the bulletin boards in the Harbor Office and Borough Hall reserved for such announcements. The notice was also file with the Borough Clerk on May 30, 2012. This agenda is complete to the extent known and formal action will be taken.

CORRESPONDENCE:

Commissioner Frotton read letter from Atlantic Highlands Historical Society requesting to hold their annual outdoor Flea Market on Saturday, September 8, 2012, rain date September 15, 2012.

Mr. Hoffmann offered a motion approving the request, seconded by Mrs. Marchetti and upon roll call was carried. Mr. Dellosso abstained.

Mrs. Frotton read letter from the Atlantic Highlands Recreation Committee requesting the use of the lawn area by the gazebo to hold movie nights on 6/14, 7/30 and 8/20/12.

Mr. McDonald offered a motion to grant the request, seconded by Mr. Thompson and upon roll call was unanimously carried.

ADMINISTRATION:

Commissioner Marchetti offered a motion approving the minutes of the Regular Meeting held 5/8/12 as recorded, seconded by Mr. Dellosso and upon roll call was unanimously carried.

Commissioner Dellosso offered a motion to approve the Payment of Bills, seconded by Mr. Curry and upon roll call was unanimously carried.

Commissioner Dellosso led a discussion on the "Casino Royale" a gambling boat requesting a berth in the Harbor.

He advised a meeting was held with Al Schuman, Mohammed Barry and Matt Howard, representing the Casino Royale and Mrs. Frotton, Mr. Hoffmann and Mr. Hubeny. Many issues were discussed including, location and cost of the slip, necessary licenses and permits, parking issues and length of a contract.

The operation was originally from Georgia and would like to start up here by July 4th.

Representatives were responsive to the parking problems and are willing to do what is necessary to alleviate the problem.

Lengthy discussion followed and Commissioner Dellosso offered a motion to pursue the concept of having the operation in the Harbor, seconded by Commissioner Marchetti and upon roll call was unanimously carried.

COMMITTEE REPORTS:

CLEAN MARINA: Commissioner Marchetti reported that the Harbor is in good shape.

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FINANCE: Commissioner Thompson advised that funds from certain ordinances can be re-allocated at this time. Discussion followed.

Commissioner Thompson offered a motion to re-allocate funds from Ordinance 18-07 (Harbor Improvements, etc.) in the amount of \$34,500.00 for repaving areas of the promenade and to use funds from Ordinance 13-08 in the amount of \$16,677.50 to purchase a new Gasboy System and \$39,163.00 for light pedestal replacement, seconded by Commissioner Hoffmann and upon roll call was unanimously carried.

OPERATIONS: Commissioner Hoffmann reported all boats have been removed from the parking lot east of the Shore Casino.

LEASES: Commissioner Curry – no report.

CAPITAL IMPROVEMENTS & SPECIAL PROJECTS: Commissioner McDonald reported that it will take Mr. Wright a year to compile information on cost savings using wind turbines.

PERSONNEL: Commissioner Delloso will report in Executive Session.

ADMINISTRATOR'S REPORT: Mr. Hubeny has no report.

ATTORNEY'S REPORT: Mr. Corodemus advised he should receive information this week on the Tidelands license. He has been asking for calculations since January.

Discussion was held on collections and what accounts should be written off.

Mr. Corodemus advised that hold-over clauses should be included in all contract and penalties should be imposed.

HARBOR MANAGER'S REPORT:

The Harbor Manager's Report is on file in the Harbor Office.

Clean Marina

There were no violations observed during the past month. The shrink wrap recycling program went well and the waste material had been picked up by Red Bank Recycling.

Wi-Fi

Free Wi- Fi reception is now available around the Harbor Office

Light Pedestal Replacement

The replacement light pedestals have been ordered and should be delivered in 2-3 weeks and will be installed by Sodon's Electric.

Comcast Cable

A Comcast Cable internet line will be installed to supply an internet connection for the security cameras. We will also be able to utilize this connection for a faster internet connection in the Harbor office. The \$11,847 installation cost will be paid for by Monmouth County Office of Emergency Management through Homeland Security Grant.

Dredge Sampling

I am working with Rob Knots, from French & Parello, on the grain size analysis and site plan for the dredge field. The sand size sampling is for possible use on the Giuliani property.

Promenade Repair

I am meeting with contractors to obtain pricing on doing the asphalt repairs My goal is to have the repair done by July 6th.

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Office Deck Repairs

Work has begun on the repairs to the office deck and should be completed by July. As time allows the men will be doing the additional work to the stairs and the exterior.

Summer Trailer Storage

I prepared a Summer Trailer Storage Contract and have sent it to Mr. Corodemus for review.

Yard Crew

Repaired the platform by the launch float and repaved an area to rectify a trip hazard.

Began Harbor Office deck repairs.

All fire extinguishers and boxes have been serviced.

Pressure washed launch ramp.

Lawn maintenance.

Fish cleaning trash bag station installed at all fish cleaning stations.

Launched 157 scheduled boats.

Regular maintenance as required.

Mr. Amici led a discussion on the replacement of the Gas Boy System. The system is old and parts would be a problem to obtain. A new system would cost \$16,677.60. and this would include all equipment, installation, training and software. All agreed to the replacement.

OLD BUSINESS: None

NEW BUSINESS: None

PUBLIC PORTION: Commissioner Frotton asked if anyone from the public cared to address the Commission.

Betty Anne Mele Pier 4 Slip 39 inquired about their letter requesting to have an electric meter installed at their slip, at their expense. Discussion followed and the Commission agreed to have a test meter (owned and installed by the Harbor) placed at their slip to monitor electric use for the season.

Commissioner Frotton advised the Commission would now go into Executive Session to discuss personnel and homeland security. Minutes of the Session will be kept and made available to the general public when the need for confidentiality is no longer necessary.

At 8:05 P.M. Commissioner Curry offered the following resolution and moved for adoption:

RESOLUTION
EXECUTIVE SESSION

WHEREAS, the Harbor Commission of the Borough of Atlantic Highlands is subject to certain requirements of the Open Public Meetings Act, N.J.S.A.10:4-6etseq, and

WHEREAS, the Open Public meetings Act N.J.S.A.10:4-12 provides that an Executive Session not open to the public, may be held for certain specified purposes when authorized by resolution, and

WHEREAS, it is necessary for the commissioners of the Atlantic Highlands Harbor Commission to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12B and designated below:

Personnel, collections and homeland security

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THEREFORE, BE IT RESOLVED by the Atlantic Highlands Harbor Commission assembled in public session on June 6, 2012 that it proceed into Executive Session for discussion of matters relating to the specific items listed above.

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon determination of the Commissioners that the public interest will no longer be served by such confidentiality.

Resolution was seconded by Commissioner Dellosso and was adopted upon the following roll call vote:

AYES: Commissioner Hoffmann, Commissioner Thompson, Commissioner McDonald, Commissioner Curry, Commissioner Marchetti, Commissioner Dellosso

NAYS: None

Commissioner Thompson offered a motion authorizing the Attorney Harbor Manager and Mrs. Cassese to write off uncollected account in the amount of \$500.00 or less, at their discretion, seconded by Mr. Dellosso and upon roll call was unanimously carried.

Regular meeting was re-convened at 8:20 P.M. There being no further business to come before the meeting, Commissioner Hoffmann offered a motion to adjourn, seconded by Commissioner Marchetti and upon roll call was carried.

Meeting adjourned at 8:20 P.M.

Carol Cassese
Secretary

