

Regular meeting of the Harbor Commission of the Borough of Atlantic Highlands was held Tuesday, February 14, 2012 at Borough Hall, 100 First Avenue, Atlantic Highlands, New Jersey.

Meeting was called to order at 7:00 P.M. with the following roll call:

PRESENT: Commissioner Jacob Hoffmann, Commissioner Albert Thompson, Commissioner Frank McDonald, Commissioner Walter Curry, Commissioner Helen Marchetti, Commissioner Roy Dellosso, Commissioner Jane Frotton

ABSENT: None

Also present were Attorney Corodemus, Adam Hubeny, Administrator, Harbor Manager, John Amici and Carol Cassese, Secretary.

Mrs. Frotton announced that this Regular Meeting of the Atlantic Highlands Harbor Commission is called pursuant the provisions of the Open Public Meetings Law. Adequate Notice has been provided by transmitting a Public Notice to the Asbury Park Press and The Two River Times and by posting it on the bulletin boards in the Harbor Office and Borough Hall reserved for such announcements and by filing it with the Municipal Clerk on January 5, 2012. This agenda is complete to the extent known and formal action will be taken.

CORRESPONDENCE:

Commissioner Frotton read letter from Jonathan Uhl requesting a payment schedule for the 2012 Charter Boat season. In 2011 and 2010 he was in arrears with payments on time but managed to pay in full at the end of the season. Discussion followed and the matter was referred to the lease committee and Mr. Amici.

Letter from Blake Holiday of Climate Ride (a 5-day charity bike ride from New York to Washington DC) requesting to use the gazebo on Saturday May 19, 2012 for picnic lunches was discussed.

Commissioner Hoffmann offered a motion to approve the request, seconded by Mr. Dellosso and upon roll call was unanimously carried.

Commissioner Frotton read letter from George Coheleach protesting the \$200.00 late fee. Discussion followed and all Commissioners agreed to follow policy and the fee would be charged.

Letter from the Sandy Hook Bay Anglers requesting permission to have the 31st Annual Fluke Tournament on July 14 and July 15, 2012 and the Free Snapper Tournament September 8, 2012 was discussed.

Commissioner Curry offered a motion granting the requests, seconded by Commissioner Dellosso and upon roll call was carried. Mr. Hoffmann abstained.

Commissioner Frotton read letter from Lynn Fylak representing SEAS, a non-profit sailing club requesting to keep a boat at the Harbor at a discounted rate.

Stan Alterman of the Monmouth Chapter of SEAS also addressed the Commission and advised the boat would be a 22' Rhodes. SEAS is also a teaching club and is associated with Brookdale Community College, the Monmouth County Parks System and boating safety courses. Mr. Alterman advised that the club has boats in other locations at a discounted rate.

Mrs. Frotton said the Commission would be in favor of the project and asked Mr. Alterman to present a proposal to Mr. Amici.

Mrs. Frotton read letter from Henry Hudson Regional School requesting use of the tennis courts from March 2, 2012 to May 24, 2012.

Mr. Hubeny advised he has spoken to Mr. Rooney at Henry Hudson regarding a contribution from the school for some repairs to the tennis courts. He will meet with Mr. Rooney and Mr. Amici shortly.

Commissioner Hoffmann offered a motion to grant the request, seconded by Mr. Thompson and upon roll call was unanimously carried.

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ADMINISTRATION:

Commissioner Marchetti offered a motion approving minutes of the Regular Meeting held 1/10/12 as recorded, seconded by Commissioner Delloso and upon roll call was carried.

Commissioner Hoffmann offered a motion approving the minutes of the Executive Session Meeting held 1/10/12, as recorded and that the minutes remain sealed until the need for confidentiality is no longer necessary, seconded by Commissioner Thompson and upon roll call was carried.

Commissioner Delloso offered a motion approving the Payment of Bills, seconded by Commissioner Curry and upon roll call was unanimously carried.

COMMITTEE REPORTS:

CLEAN MARINA: Mrs. Marchetti – No report.

PERSONNEL:

Commissioner Delloso reported a part-time employee has been hired for the Harbor Office to work 20 hours per week.

FINANCE:

Commissioner Thompson advised the CFO will be more involved in Harbor finances. Mr. Gagliano will meet with Mr. Amici weekly. Mr. Thompson has asked Mr. Amici to compile a chart of slip utilization and fees for several years and funding for same. Mr. Thompson also asked for a spreadsheet for projects in detail for the next few years. I-Boat grants were also discussed.

LEASES:

Commissioner Curry advised he will set up a meeting with Seastreak regarding the placement of the barge on Frank's Pier.

OPERATIONS

Commissioner Hoffmann advised arrangements have been finalized for the A.Y.H.C. Regatta scheduled for July 27, 28 & 29, 2012.

Commissioner Hoffmann offered a motion to charge a fee of \$25.00 per boat and that the boats be washed and stored at the Hobbie Cat beach, seconded by Commissioner Curry and upon roll call was unanimously carried.

CAPITAL IMPROVEMENTS & SPECIAL PROJECTS:

Commissioner McDonald led a discussion on wind turbines. He is waiting for more information from Mr. Wright. Locations, heights, and the number of devices were discussed. The cost of one unit is \$25,000, the federal government would fund one-third and the state would fund \$10,000. Mr. McDonald believes the installation could be done by our own employees.

ADMINISTRATOR'S REPORT: None

ATTORNEY'S REPORT:

Mr. Corodemus reported on some collections. He is working on the \$8,000 Tidelands License fee. A discussion was held on the fees charged by the Collection Attorney.

Mr. Corodemus is also meeting with motor vehicles regarding changes to the law for abandoned vessels.

HARBOR MANAGER'S REPORT:

The Harbor Manager's Report is on file in the Harbor Office.

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Mr. Amici reported the automatic dialer for the fire protection system has been installed and is functioning.

A list of maintenance that is needed in the harbor was distributed to all Commissioners including materials needed and costs.

Mr. Max Weinberg has requested a slip for his 29' boat. He is also requesting permission to install an aluminum cradle lift and canvas cover. He will assume all costs involved. Lengthy discussion followed and Commissioner Delloso offered a motion to deny the request, seconded by Commissioner Marchetti. Motion was carried upon the following roll call vote:

AYES: Commissioner Hoffmann, Commissioner Thompson, Commissioner Delloso, Commissioner Marchetti, Commissioner Frotton

NAYS: Commissioner McDonald, Commissioner Curry

The Fishing Pier bulkhead project has been completed and the head boat step replacement will be completed shortly.

A verbal commitment from our F.E.M.A. representative advised they will cover 75% of our costs for damages to the light pedestals on the fixed piers as well as repairs to the Bayshore Trail.

Commissioner Delloso offered a motion to pursue a BAN in the amount of \$300,000 and to advertise a bid for replacement of electric pedestals, seconded by Mr. Thompson and upon roll call was unanimously carried.

The NJDEP performed a Stormwater Management inspection of our facility and found no violations.

Discussion was held on the dredge permit.

OLD BUSINESS: None

NEW BUSINESS: None

PUBLIC PORTION: Commissioner Frotton asked if anyone from the public cared to address the Commission.

James Krauss, 77 Bayside Drive suggested that a three year waiting list be reviewed to determine the size of slips most in demand, and also that boat dealers should be contacted to let them know that slips are available in the Harbor.

There being no further business to come before the meeting, Mr. McDonald offered a motion to adjourn, seconded by Mr. Thompson and upon roll call was carried.

Meeting adjourned at 8:55 P.M.

Carol Cassese
Secretary