

Regular meeting of the Harbor Commission of the Borough of Atlantic Highlands was held Tuesday, September 13, 2011 at Borough Hall, 100 First Avenue, Atlantic Highlands, New Jersey.

Meeting was called to order at 7:00 P.M. with the following roll call:

PRESENT: Hoffmann, Thompson, McDonald, Curry, Marchetti, Delloso, Frotton

ABSENT: None

Also present were Attorney Corodemus, Mr. Hubeny, Administrator, Harbor Master Bate, Assistant Harbor Master Amici and Mrs. Cassese.

Mrs. Frotton announced that this Regular Meeting of the Atlantic Highlands Harbor Commission is called pursuant the provisions of the Open Public Meetings Law. Adequate notice has been provided by transmitting the Resolution of Annual Meetings to the Asbury Park Press and The Two River Times and by posting it on the bulletin boards in the Harbor Office and Borough Hall reserved for such announcements and by filing it with the Municipal Clerk on January 6, 2011. This agenda is complete to the extent known and formal action will be taken.

CORRESPONDENCE:

Mrs. Frotton read letters from William & Rita Eaton, The Bennett's Pier 3, and Michael Sullivan commending the staff for their work in hauling and securing boats in preparation for hurricane "Irene". Mrs. Frotton also read letters from John Loyer, Pier 5 and Richard Herbst, mooring V-5 complaining that more could have been done.

ADMISTRATION:

Mrs. Marchetti offered a motion approving minutes of the Regular Meeting held 8/9/11 as recorded, seconded by Mr. Thompson and upon roll call was carried.

Mr. Delloso abstained.

Mr. Hoffmann offered a motion approving the minutes of the Executive Session Meeting held 8/9/11, as recorded and that the minutes remain sealed until the need for confidentiality is no longer necessary, seconded by Mr. McDonald and upon roll call was carried. Mr. Delloso abstained.

Mr. Curry offered a motion approving the Payment of Bills, seconded by Mr. Thompson and upon roll call was unanimously carried.

Mr. Hubeny advised that four bids were received for the Bait & Tackle Shop and Ice House, however only three were in compliance. The highest bid was submitted by M&D Inc. in the amount of \$69,000. Discussion followed and Mrs. Marchetti offered a motion to recommend that Council award the bid to M&D Inc. in the amount of \$69,000, seconded by Mr. Delloso, and upon roll call was unanimously carried.

Henry Moyer of On the Deck was present and advised that they would be selling ice and the name would be On and Off Bait & Tackle Shop.

COMMITTEE REPORTS:

Clean Marina:

Mrs. Marchetti commended employees for their work preparing for the storm and clean up afterwards

Operations/Special Events:

Mr. Hoffmann reported that Seastreak is interested in installing a barge on the west-side of Frank's Pier to be used as a waiting room, and also renting additional slips on the Pier, which are currently not rented.

Leases:

Mr. Curry reported that Seastreak is requesting to bring two more boats into the marina and three slips would be needed on the eastside of Frank's Pier. This would be accomplished by moving pilings at their expense.

Discussion followed and the Mr. Curry offered a motion to grant the requests pending the implementation of a long term lease, seconded by Mr. McDonald and upon roll call was carried.

The Lease Committee will meet with Seastreak to determine conditions of the lease.

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Mr. Curry offered a motion that due to the economy, there will be no rate increases for the summer of 2012 and winter of 2012/13, and to recommend that Council adopt a rate resolution, seconded by Mr. McDonald and upon roll call was unanimously carried.

Finance:

Mr. Delloso reported that income year to date is up 11%.

Capital Improvements & Special Projects:

Mr. Hoffmann reported that the experimental finger pier floats did well during the storm.

Mr. Hoffmann also reported the bulkhead on the east side of the lift area is bulging and needs repair.

Mr. McDonald commended the staff for their work during the recent storm.

Personnel: to be discussed in Executive Session.

ADMINISTRATOR'S REPORT:

Mr. Hubeny advised that considering the many man hours work by the employees during the storm, no injuries were incurred; he will be meeting with FEMA on Thursday;. And Dwayne Harris has been appointed QPA which will raise the bid threshold to \$36,000.

ATTORNEY'S REPORT: None

HARBOR MASTER'S REPORT: The Harbor Master's report is on file in the Harbor Office for reference.

ASSISTANT HARBOR MASTER'S REPORT:

Mr. Amici reported that contract rules, regulations and general conditions are being revised. The Swift 911 system was used several times for Hurricane Irene and encouraged new tenants to sign up. The access card system is working well.

OLD BUSINESS: None

NEW BUSINESS: None

PUBLIC PORTION: Mrs. Frotton asked if anyone from the public cared to address the Commission.

Alan Asher, Mooring RF-1, Bill Willbey, Mooring H-1, Donald Johnston Pier 5 Slip 10, all addressed the Commission regarding their displeasure with the handling of the recent storm.

Jim Krauss, 77 Bayside Drive advised that the proposed barge for Seastreak is a good idea to provide shelter for their customers.

Michael Corbett, Pier 3, Slip 46 advised he has been a customer in the Harbor all of his adult life and has been in the safety and health fields for twenty eight years. He commended employees for their work before and during the storm and also advised the Commission had no obligation to haul boats for the storm. He also advised that during the 310 man-hours worked there were no injuries.

Councilman Lou Fliger thanked the Commission and employees for their work during the storm.

At 7:45 PM Mrs. Frotton advised the Commission would now go into Executive Session. The Regular Meeting would then re-convene and formal action might be taken at that time.

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Mr. Curry offered the following resolution and moved for adoption:

RESOLUTION
EXECUTIVE SESSION

WHEREAS, the Harbor Commission of the Borough of Atlantic Highlands is subject to certain requirements of the Open Public Meetings Act, N.J.S.A.10:4-6etseq, and

WHEREAS, the Open Public meetings Act N.J.S.A.10:4-12 provides that an Executive Session not open to the public, may be held for certain specified purposes when authorized by resolution, and

WHEREAS, it is necessary for the commissioners of the Atlantic Highlands Harbor Commission to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12B and designated below:

Personnel
Lease negotiations

THEREFORE, BE IT RESOLVED by the Atlantic Highlands Harbor Commission assembled in public session on September 13, 2011 that it proceed into Executive Session for discussion of matters relating to the specific items listed above.

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon determination of the Commissioners that the public interest will no longer be served by such confidentiality.

Resolution was seconded by Mrs. Marchett and was adopted upon the following roll call vote:

AYES: Hoffmann, Thompson, McDonald, Curry, Marchetti, Dellosso, Frotton
NAYS: None

Regular meeting re-convened at 8:05 with all members present.

Mr. Thompson offered a motion to authorize the Administrator to advertise for a part time office position, 20 hours/week at the rate of \$10.00-15.00/hour, seconded by Mr. McDonald and upon roll call was carried.

Mrs. Frotton instructed the Lease Committee to pursue a long-term lease with Seastreak to include the placement of a barge on the west-side of Frank's Pier and additional slips and piling work on the east-side of the pier.

There being no further business to come before the meeting, Mr. McDonald offered a motion to adjourn, seconded by Mr. Dellosso and upon roll call was carried.

Meeting adjourned at 8:15 P.M.

Carol Cassese, Secretary

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