

Regular meeting of the Harbor Commission of the Borough of Atlantic Highlands was held Monday, November 14, 2011 at Borough Hall, 100 First Avenue, Atlantic Highlands, New Jersey.

Meeting was called to order at 7:00 P.M. with the following roll call:

PRESENT: Hoffmann, Thompson, McDonald, Curry, Marchetti, Delloso, Frotton

ABSENT: Assistant Harbor Master Amici who was excused.

Also present were Attorney Corodemus, Mr. Hubeny, Administrator, Harbor Master Bate and Mrs. Cassese, Secretary.

Mrs. Frotton announced that this Regular Meeting of the Atlantic Highlands Harbor Commission is called pursuant the provisions of the Open Public Meetings Law as adequate Notice has been provided by transmitting a Public Notice to the Asbury Park Press and The Two River Times and by posting it on the bulletin boards in the Harbor Office and Borough Hall reserved for such announcements and by filing it with the Municipal Clerk.. This agenda is complete to the extent known and formal action will be taken.

This meeting was not electrically recorded as the court room was in use and the meeting was held in the conference room.

#### CORRESPONDENCE:

Mrs. Frotton read letter from Jim Krauss in support of the Arts Council Boathouse project.

#### ADMISTRATION:

Mr. Curry offered a motion approving minutes of the Regular Meeting held 10/11/11 as recorded, seconded by Mr. Hoffmann and upon roll call was carried.

Mr. Hoffmann offered a motion approving the minutes of the Executive Session Meeting held 10/11/11, as recorded and that the minutes remain sealed until the need for confidentiality is no longer necessary, seconded by Mr. McDonald and upon roll call was carried.

Mr. Curry offered a motion approving the Payment of Bills, seconded by Mr. Delloso and upon roll call was unanimously carried.

#### COMMITTEE REPORTS:

##### Clean Marina:

Mrs. Marchetti advised she has observed taxis and cars idling while waiting for passengers from the ferry. Mr. Hubeny said he would have the police department made aware and to patrol the area more often.

##### Operations/Special Events:

Mr. Hoffmann reported that more lumber for the construction of test floats has been ordered.

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Leases:

Mr. Curry reported Seastreak has withdrawn their original proposal for Frank's Pier and the Hesse Pier and will be presenting a new plan, however a long-term lease for the Hesse property will be needed in order to move forward with the plan..

Finance:

Mr. Dellosso reported work on the budget will begin soon. He also reported that income for the month is up 26% from last year.

Capital Improvements & Special Projects:

Mr. McDonald reported the following projects should be addressed in 2012: new step boards for the Head Boats, stabilization of the bulkhead in the hoist pit area and re-decking of the floats on Pier 7 and Pier 8.

Personnel:

Mr. Thompson reported the part-time employee for the office will be hired in January.

ADMINISTRATOR'S REPORT:

Mr. Hubeny reported RFP's for the Attorney, engineer, Collections Attorney and Electrical Contractor for 2012 have been advertised. They are posted on the web site as well.

ATTORNEY'S REPORT:

Mr. Corodemus advised the Bait & Tackle lease has been signed. A collections report will be made at the next meeting. Mr. Corodemus also reported he had received a letter from the Tide Lands commission with questions regarding the "harbor of refuge" and use of the mooring field.

Mr. Corodemus also advised he is working on a bill which will make it easier for marinas to collect monies in arrears.

Mr. Corodemus also said a written proposal should be obtained from the Arts Council and that fire and code enforcement officials should be involved.

HARBOR MASTER'S REPORT: The Harbor Master's report is on file in the Harbor Office for reference.

Mr. Bate advised that soil samples for the dredging work on Pier 4 and Frank's pier have been completed.

Mr. McDonald offered a motion authorizing French and Parrello to prepare specs for the dredge pit for the Pier 4 dredging permit in the amount of \$6500.00, seconded by Mr. Curry and upon roll call was unanimously carried.

ASSISTANT HARBOR MASTER'S REPORT:

The Assistant Harbor Master's Report is on file in the Harbor Office.

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Mr. Amici's report advised that Golder Associates is unable to use our dredge spoils.

OLD BUSINESS: None

NEW BUSINESS: None

Mrs. Frotton advised that the Bait & Tackle shop desires to rent kayaks. Discussion followed and the matter was referred to the Operations Committee.

PUBLIC PORTION: Mrs. Frotton asked if anyone from the public cared to address the Commission.

Jim Krauss, 77 Bayside Drive gave an up-date on fishing regulations.

Frank DeCarlo, 82 Center Avenue, commented on the proposed placement of the Seastreak barge. He also advised that the areas of Pier 8 and Pier 9 are in need of dredging.

At 7:45 PM Mrs. Frotton advised the Commission would now go into Executive Session. The Regular Meeting would then re-convene and formal action might be taken at that time.

Mrs. Marchetti offered the following resolution and moved for adoption:

RESOLUTION  
EXECUTIVE SESSION

WHEREAS, the Harbor Commission of the Borough of Atlantic Highlands is subject to certain requirements of the Open Public Meetings Act, N.J.S.A.10:4-6etseq, and

WHEREAS, the Open Public meetings Act N.J.S.A.10:4-12 provides that an Executive Session not open to the public, may be held for certain specified purposes when authorized by resolution, and

WHEREAS, it is necessary for the commissioners of the Atlantic Highlands Harbor Commission to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12B and designated below:

Leases

THEREFORE, BE IT RESOLVED by the Atlantic Highlands Harbor Commission assembled in public session on November 14, 2011 that it proceed into Executive Session for discussion of matters relating to the specific items listed above.

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It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon determination of the Commissioners that the public interest will no longer be served by such confidentiality.

Resolution was seconded by Mr. McDonald and was adopted upon the following roll call vote:

AYES: Hoffmann, Thompson, McDonald, Curry, Marchetti, Dellosso, Frotton

NAYS: None

Regular meeting re-convened at 8:15 P.M. with all members present.

There being no further business to come before the meeting, Mr. Curry offered a motion to adjourn, seconded by Mr. McDonald and upon roll call was carried.

Meeting adjourned at 8:15 P.M.

Carol Cassese, Secretary













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