

Regular meeting of the Harbor Commission of the Borough of Atlantic Highlands was held Tuesday, July 12, 2011 at Borough Hall, 100 First Avenue, Atlantic Highlands, New Jersey.

Meeting was called to order at 7:00 P.M. with the following roll call:

PRESENT: Hoffmann, Thompson, McDonald, Curry, Marchetti, Frotton

ABSENT: None

Also present were Attorney Corodemus, Mr. Hubeny, Administrator, Harbor Master Bate, Assistant Harbor Master Amici and Mrs. Cassese.

Mrs. Frotton announced that this Regular Meeting of the Atlantic Highlands Harbor Commission is called pursuant the provisions of the Open Public Meetings Law. Adequate notice has been provided by transmitting the Resolution of Annual Meetings to the Asbury Park Press and The Two River Times and by posting it on the bulletin boards in the Harbor Office and Borough Hall reserved for such announcements and by filing it with the Municipal Clerk on January 6, 2011. This agenda is complete to the extent known and formal action will be taken.

CORRESPONDENCE:

Mrs. Frotton read letter from Henry Hudson School District requesting use of the tennis courts for the girls' varsity tennis season, 6/15/11 – 10/28/11. Mr. Curry offered a motion to grant the request, seconded by Mrs. Marchetti and upon roll call was unanimously carried.

Mrs. Frotton read letter from the Eileen and David Campbell thanking the Commission for improving the safety on our waterways by the installation of the new channel markers and lights.

Mrs. Frotton read letter from Tom and Mary Wood thanking the office staff for all their help in obtaining a slip.

ADMIMISTRATION:

Mr. Dellosso offered a motion approving minutes of the Regular Meeting held 6/14/11 as recorded, seconded by Mr. Thompson and upon roll call was unanimously carried.

Mrs. Marchetti offered a motion approving the Payment of Bills, seconded by Mr. McDonald and upon roll call was unanimously carried.

COMMITTEE REPORTS

Clean Marina:

Mrs. Marchetti said she has received many compliments on the appearance of the Harbor as well as the great fireworks show.

Finance:

Mr. Dellosso reported income is up 26% from last year.

Operations/Special Events:

Mr. Hoffmann reported the fireworks display was a great success.

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Leases:

Mr. Curry reported the Committee is discussing the Bait and Tackle Shop lease. The Committee is also reviewing all contracts.

Capital Improvements & Special Projects:

Mr. McDonald reported on the proposal of French & Parrello to do the necessary work for obtaining the permits for the Pier 4 and Frank's Pier projects as well as the permit for the dredging related to the project.

Discussion followed and Mr. McDonald offered a motion to approve the proposal from French & Parrello to have soil borings performed as required to submit with an application for dredging for Pier 4 and Frank's Pier and preparing and submitting the applications to the DEP and Army Corps of Engineers for the removal and replacement of Pier 4 in the total amount of \$34,339.00. Motion was seconded by Mr. Curry and upon roll call was unanimously carried.

Personnel:

Mr. Thompson reported the Committee has asked that part-time office help be hired the beginning or middle of August.

ADMINISTRATOR'S REPORT: No report.

ATTORNEY'S REPORT:

Mr. Corodemus advised that the draft RFP for the Bait & Tackle Shop would be discussed in Executive Session.

HARBOR MASTER'S REPORT: The Harbor Master's report is on file in the Harbor Office for reference.

Mr. Bate advised it is important for the lease and finance committees to be working on the rates for 2012/13 as the contracts will be sent out in September. Mr. Bate also recommended that in light of the present economy that there be no increases.

ASSISTANT HARBOR MASTER'S REPORT:

Mr. Amici commended Customer Service, Harbor Security, Mr. Osborn and his co-workers for the very good job they did in preparing and maintaining the facility during the night of the fireworks.

The Tidelands License fee in the amount of \$10,320 has been paid. The other remaining licenses are pending a copy of the resolution from the DEP.

The Yacht Club hoist area has been cleared of weeds, however it appears that over time weeds have broken and pushed up the asphalt which is not permitting the water to drain. This area will be addressed in the spring.

More recycling pails have been added to Piers 7,8 and 9. Mr. Amici also reported on information obtained on an ice-making machine. No response has been obtained from the DEP regarding the use of dredge spoils.

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OLD BUSINESS: None

NEW BUSINESS: None

PUBLIC PORTION: Mrs. Frotton asked if anyone from the public cared to address the Commission.

Peter Chirlain of the yacht Club thanked the Commission for the great fireworks display and for the clean up after as well.

Robert Parsons, Harbor View Drive and Pier 8 commented on the cleanliness of the Harbor and also the improved parking area near Pier 7, 8 and 9. Mr. Parsons also asked when the ramp to the beach on Pier 9 would be completed. Mr. Bate advised work is in progress. He also led a discussion on types of vehicles used in the Harbor.

At 7:50 P.M. Mr. Curry offered the following resolution and moved for adoption

**RESOLUTION
EXECUTIVE SESSION**

WHEREAS, the Harbor Commission of the Borough of Atlantic Highlands is subject to certain requirements of the Open Public Meetings Act, N.J.S.A.10:4-6etseq, and

WHEREAS, the Open Public meetings Act N.J.S.A.10:4-12 provides that an Executive Session not open to the public, may be held for certain specified purposes when authorized by resolution, and

WHEREAS, it is necessary for the commissioners of the Atlantic Highlands Harbor Commission to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12B and designated below:

Leases

THEREFORE, BE IT RESOLVED by the Atlantic Highlands Harbor Commission assembled in public session on July 12, 2011 that it proceed into Executive Session for discussion of matters relating to the specific items listed above.

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon determination of the Commissioners that the public interest will no longer be served by such confidentiality.

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Resolution was seconded by Mr. Thompson and was adopted upon the following roll call vote:

AYES: Hoffmann, Thompson, McDonald, Curry, Marchetti, Dellosso, Frotton
NAYS: None

Mr. Dellosso offered a motion to re-convene the Regular Meeting at 8:20 P.M. seconded by Mr. Curry and upon roll call was unanimously carried.

Mr. Thompson offered a motion authorizing the Administrator to issue an RFP for the lease of the Bait and Tackle store at the Harbor, seconded by Mr. Curry and upon roll call was unanimously carried.

Mr. Curry offered a motion to pay Stafford Smith Realty for their work regarding the Bait & Tackle shop in the amount of \$200.00, seconded by Mr. McDonald and was carried upon the following roll call vote:

AYES: Hoffmann, Thompson, McDonald, Curry, Dellosso, Frotton
NAYS: Marchetti

There being no further business to come before the meeting Mr. Curry offered a motion to adjourn, seconded by Mr. Thompson and upon roll call was unanimously carried.

Meeting adjourned at 8:25 P.M.

Carol Cassese, Secretary

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