

Regular meeting of the Harbor Commission of the Borough of Atlantic Highlands was held Tuesday, August 9, 2011 at Borough Hall, 100 First Avenue, Atlantic Highlands, New Jersey.

Meeting was called to order at 7:00 P.M. with the following roll call:

PRESENT: Hoffmann, Thompson, McDonald, Curry, Marchetti, Frotton

ABSENT: Dellosso who was excused.

Also present were Attorney Corodemus, Mr. Hubeny, Administrator, Harbor Master Bate, Assistant Harbor Master Amici and Mrs. Cassese.

Mrs. Frotton announced that this Regular Meeting of the Atlantic Highlands Harbor Commission is called pursuant the provisions of the Open Public Meetings Law. Adequate notice has been provided by transmitting the Resolution of Annual Meetings to the Asbury Park Press and The Two River Times and by posting it on the bulletin boards in the Harbor Office and Borough Hall reserved for such announcements and by filing it with the Municipal Clerk on January 6, 2011. This agenda is complete to the extent known and formal action will be taken.

CORRESPONDENCE:

Mrs. Frotton read letter from Pastor Jill Hubbard-Smith requesting to use the gazebo for a concert for the community on September 3, 1011 at 7:00 PM. Mrs. Marchetti offered a motion to grant the request, seconded by Mr. Thompson and upon roll call was unanimously carried.

Barbara Ballentine of the Methodist Church appeared and requested to place a sign at the Harbor for a cruise they are sponsoring on September 17, 2011. All Commissioners agreed to the request.

Mrs. Frotton read letter from Nicholas Carollo regarding the fish cleaning station. Discussion followed and Mr. Amici will respond to Mr. Carollo with a letter.

Mrs. Frotton read letter from the Atlantic Highlands Community Events Committee requesting the Commission take an ad in the journal for the Mayor's Ball. Discussion followed and Mr. Curry offered a motion to take an ad in the amount of \$1500.00, seconded by Mr. Thompson and upon roll call was unanimously carried.

ADMISTRATION:

Mr. Hoffmann offered a motion approving minutes of the Regular Meeting held 7/12/11 as recorded, seconded by Mr. Thompson and upon roll call was unanimously carried.

Mr. McDonald offered a motion approving the minutes of the Executive Session Meeting held 7/12/11, as recorded and that the minutes remain sealed until the need for confidentiality is no longer necessary, seconded by Mr. Curry and upon roll call was unanimously carried.

Mr. Hoffmann offered a motion approving the Payment of Bills, seconded by Mr. McDonald and upon roll call was unanimously carried.

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COMMITTEE REPORTS:

Clean Marina:

Mrs. Marchetti again commended employees to the great appearance of the Harbor. She also reported no violations have occurred.

Operations/Special Events:

Mr. Hoffmann reported the employees have built a sample float which will be put in the water as a test for durability. Stockton State College will begin soil borings soon.

Leases:

Mr. Curry reported RFP's for the Bait & Tackle Shop have been advertised. The Committee is also discussion rates for 2012/13.

Finance: No report.

Capital Improvements & Special Projects: No report.

Personnel:

Mr. Thompson reported the Committee has compiled a job description for a part-time clerk position for the office. This position would not exceed 20 hours per week.

ADMINISTRATOR'S REPORT:

Mr. Hubeny advised two responses have been received for the Bait & Tackle Shop and Ice House.

An Ordinance will be introduced next Wednesday to limit parking near the playground/tennis court parking lot to two hours.

Mr. Hubeny also advised that Comcast will be installing service to the Yacht Club, the Shore Casino, and possibly the Harbor Office. The installation to the Harbor Office will include TV and internet and the cost will be \$119.00 per month.

Mr. Curry offered a motion to have the Comcast installation done, seconded by Mr. Thompson and upon roll call was unanimously carried.

Mr. Hubeny also advised a Resolution will be presented to Council for their adoption regarding the destruction of two abandoned vessels.

ATTORNEY'S REPORT: to be given in Executive Session.

HARBOR MASTER'S REPORT: The Harbor Master's report is on file in the Harbor Office for reference.

ASSISTANT HARBOR MASTER'S REPORT:

The gate access system has been installed and is working well. The ramp to the beach from the fishing pier has been completed. Architect Bob Gorski will be preparing plans for renovations to the elevator room and fire suppression room. Jeff Yunker of the

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USCG advised they have begun the rulemaking process for the Special Anchorage Designation Area and it will go the next step which is forwarding our request to the District Office.

OLD BUSINESS: None

NEW BUSINESS: None

PUBLIC PORTION: Mrs. Frotton asked if anyone from the public cared to address the Commission.

James Boyle House Chairman of Yacht Club advised they would like to install an ice chest, which would need electric, on their float to service their members. Discussion followed and the matter was referred to the Operations Committee and pending their decision a letter would be sent to the Club.

Mrs. Frotton advised the Commission would now go into Executive Session.

Mr. Hoffmann offered the following resolution and moved for adoption:

RESOLUTION
EXECUTIVE SESSION

WHEREAS, the Harbor Commission of the Borough of Atlantic Highlands is subject to certain requirements of the Open Public Meetings Act, N.J.S.A.10:4-6etseq, and

WHEREAS, the Open Public meetings Act N.J.S.A.10:4-12 provides that an Executive Session not open to the public, may be held for certain specified purposes when authorized by resolution, and

WHEREAS, it is necessary for the commissioners of the Atlantic Highlands Harbor Commission to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12B and designated below:

2012/13 Rates

THEREFORE, BE IT RESOLVED by the Atlantic Highlands Harbor Commission assembled in public session on August 9, 2011 that it proceed into Executive Session for discussion of matters relating to the specific items listed above.

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon determination of the Commissioners that the public interest will no longer be served by such confidentiality.

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Resolution was seconded by Mr. Thompson and was adopted upon the following roll call vote:

AYES: Hoffmann, Thompson, McDonald, Curry, Marchetti, Frotton

NAYS: None

ABSENT: Dellosso

Regular meeting re-convened at 8:35 with all members present.

There being no further business to come before the meeting, Mr. Hoffmann offered a motion to adjourn, seconded by Mr. Thompson and upon roll call was carried.

Meeting adjourned at 8:40 P.M.

Carol Cassese, Secretary

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