

Regular Meeting of the Harbor Commission of the Borough of Atlantic Highlands was held, Tuesday, May 3, 2005 at Borough Hall, 100 First Avenue, Highlands, N.J.

Meeting was called to order at 7:00 P.M. with the following roll call:

PRESENT: Nolan, McDonald, Eaton, Hoffmann, Marchetti

ABSENT: None

Mrs. Frotton arrived at 7:02 PM and Mr. Noonan at 7:07PM after roll call.

Also present were Attorney Dupont, Harbor Master Bate and Mrs. Cassese

Mrs. Marchetti welcomed Mr. Noonan to the Commission.

ADMINISTRATION:

Mrs. Marchetti advised this meeting is in compliance with the Open Public Meetings Act by virtue of the Annual Schedule Notice of January 5, 2005. Copy of the notice has been posted on the bulletin board in the Harbor Office and Borough Hall. The notice is also on file in the Borough Clerk's office. Formal action will be taken.

CORRESPONDENCE:

Mrs. Marchetti read letter from Roy McCurdy requesting to hold a one-man band concert on June 25<sup>th</sup> fro 7PM to 9PM at the gazebo, rain date June 26, 2005. The request was granted as no one was opposed.

Letter from Sea Scout Troop North Star requesting to sell Sea Breeze hot cranberry sauce in the Harbor. This matter was tabled until more information is obtained as to dates of sales and locations.

Letter from American Legion requesting to use the Harbor as a staging area for the Memorial Day Parade on 5/30/05 was read. No one opposed the request.

ADMINISTRATION:

Mr. Nolan offered a motion approving minutes of Regular Meeting held 4/5/05 as recorded, seconded by Mr. McDonald and upon roll call was carried. Mr. Noonan abstained.

Mrs. Frotton offered a motion approving minutes of Executive Session meeting held 4/5/05, as recorded and that the minutes remain sealed until the need for confidentiality is no longer necessary. Motion was seconded by McDonald and upon roll call was carried.

Mr. Noonan offered a motion to approve the payment of bills, seconded by Mr. McDonald and upon roll call was carried. No one was opposed.

COMMITTEE REPORTS:

LEASES:

To be discussed in Executive Session.

OPERATIONS:

Mr. McDonald reported that most of the dinghy floats have been completed, the new pump-outs have been installed and the proposed dinner boat has withdrawn his request for a slip this year.

ADVERTISING:

Mr. Nolan presented a draft of the ad to appear in the Captain's Guide.

FINANCE:

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Mr. Noonan advised he will have a report at the next meeting.

PERSONNEL: No report.

SPECIAL COMMITTEE:

Mr. Hoffmann said he will have a report on the parking committee meeting at the next meeting.

ATTORNEY'S REPORT: Mr. DuPont will report in Executive Session.

HARBOR MASTER'S REPORT:

The Harbor Master's report is on file in the Harbor Office for reference.

Mr. Bate led a discussion on the paving of the parking lot on the front and west side of the Ocean Club. He advised that two proposals have been received, and the lowest proposal is \$13,400.

Discussion was held on where the paving would be done and what it would achieve. Mr. Bate advised that money for this project is available

Mr. McDonald offered the following resolution and moved for adoption:

#### RESOLUTION

WHEREAS, a need exists for the provision of drainage and re-pavement in the area of the west side of the Ocean Club from the gravel area to the street and re-pavement of the front of the building, and

WHEREAS, two proposals for this project have been received; and

WHEREAS, funds for this project are or will be available,

NOW, THEREFORE BE IT RESOLVED, by the Atlantic Highlands Harbor Commission, that an expenditure of \$13,400 for this project is hereby authorized, pending permission of Mayor and Council.

Resolution was seconded by Mr. Nolan and adopted upon the following roll call vote:

AYES: Nolan, McDonald, Eaton, Hoffmann, Frotton, Noonan, Marchetti

NAYS: None

Mr. Nolan advised that there will be a public information center on Thursday May 26, 2005 from 4:40 PM to 8:00PM at the field house, to present local residents, officials and the business community with detailed information regarding a comprehensive traffic circulation, traffic operations, and parking study for the parking areas and adjacent roadways serving the waterfront area businesses and ferry service in the Borough of Atlantic Highlands.

Mrs. Marchetti asked if anyone from the public cared to address the Commission.

John Hitchcock of Pier 6, asked questions regarding over-night parking and general security in the Harbor.

Stephanie Ladiana, Grant Coordinator for the Borough addressed the Commission on I Boat New Jersey. The I Boat NJ Program seeks to benefit the boating public by promoting, improving and enhancing the Marine industry in New Jersey through grant

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funding financed by the FY 2003 vessel registration fee increase. This is a grant program for various projects in the Harbor such as dredging, the wiring of Frank's Pier, replacement of Pier 3, etc.

Mr. Hoffmann offered the following Resolution and moved for adoption:

### RESOLUTION

WHEREAS, grant monies are available through the I Boat NJ Program for various improvements to the Harbor; and

WHEREAS, the Harbor Commission desires to obtain funds from this grant program;

NOW, THEREFORE BE IT RESOLVED, by the Harbor Commission that, STEPHANIE LADIANA, as grant coordinator for the Borough of Atlantic Highlands be authorized to pursue grant funding that may be available for the Atlantic Highlands Harbor.

Resolution was seconded by Mr. Eaton and was carried upon the following roll call vote:

AYES: Nolan, McDonald, Eaton, Hoffmann, Frotton, Noonan, Marchetti

NAYS: None

Mr. Bill Weimer, 10 East Avenue, asked why minutes are not included in his packet. Mr. DuPont advised minutes are not available to the general public until approved by the Commission. Mr. Weimer also questioned what we charge Seastreak for fuel and when the last time fuel was bid.

Jackie Jones, 22 Keystone Drive asked that extra agendas be put in the receptacle at the door. She also asked what the purpose of the Special Committee is for. Mrs. Marchetti advised the committee handles anything outside the daily operation of the Harbor. Mrs. Jones also asked for a "mission statement" for the Harbor.

Joseph Hawley, 25 Ocean Blvd., stated that Commissioner Eaton criticized Commission Chairman Marchetti at the previous Council Meeting and asked why Mr. Eaton had not raised these issues previously with the Chairman at this meeting. Mr. Hawley also commended the Commission for giving more money back to the town than any other Commission in the State.

At 8:05 P.M. Mrs. Frotton offered the following resolution and moved for adoption:

### RESOLUTION

WHEREAS, the Atlantic Highlands Harbor Commission is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6, et seq, and

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12 provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution, and

WHEREAS, it is necessary for the Commissioners of the Atlantic Highlands Harbor Commission to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A.10:4-4-12b and designated below:

Leases

NOW, THEREFORE, BE IT RESOLVED by the Atlantic Highlands Harbor Commission assembled in public session on May 3, 2005 that it proceed into Executive Session for the discussion of matters relating to the specific items designated above.

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It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon determination of the Commissioners that the public interest will no longer be served by such confidentiality.

Resolution was seconded by Mr. McDonald and adopted upon the following roll call vote:

AYES: Nolan, McDonald, Eaton, Hoffmann, Frotton, Noonan, Marchetti

NAYS: None

Regular meeting re-convened at 8:45 P.M.

Mr. Nolan offered the following resolution and moved for adoption:

#### RESOLUTION

WHEREAS, the Atlantic Highlands Yacht Club has informed the Harbor Commission of its desire to lease the floating T-Head on Pier 4 at the current rate of \$15,000 for the year 2005 and desires to have a commitment of a five-year term with a pre-defined increase in fees; and

WHEREAS, the Atlantic Highland Yacht Club believes it is in the best interest of both parties to eliminate the policy of sharing income from the rental of transient moorings,

NOW THEREFORE, be it resolved by the Atlantic Highlands Harbor Commission that the Atlantic Highlands Yacht Club eliminate the above policy and lease the floating T-head on Pier 4 at the rate of \$15,000 for the year 2005, with the right to re-new this lease for five years at an increase of 4% per year.

Resolution was seconded by Mr. McDonald and was adopted upon the following roll call vote:

AYES: Nolan, McDonald, Eaton, Hoffmann, Frotton, Noonan, Marchetti

NAYS: None

There being no further business to come before the meeting, Mr. Hoffmann offered a motion to adjourn, seconded by Mr. McDonald and upon roll call was carried.

Meeting adjourned at 8:45P.M.



Secretary