

**Atlantic Highlands Shade Tree Commission**  
**Meeting January 14, 2020**  
**Atlantic Highlands Borough Hall Conference Room**  
**100 First Avenue, Atlantic Highlands, NJ 07716**

**In Attendance:** Ken Grasso, Bill Thorne, Rich Lerner, Fred Callis, Lori Montana.  
Lori Hohenleitner (Council liaison).

The monthly meeting was called to order by Ken Grasso at 6:38 PM, in accordance to the Sunshine Law. Mr. Grasso welcomed Lori Hohenleitner to her first meeting as the commission's official liaison to the council.

**The Minutes:** Minutes from the meeting on December 10, 2019 were accepted. Bill Thorne made the motion, Fred Callis seconded it; all in attendance agreed.

**Treasurer's Report:**

Opening Balance: December 11, 2019 - \$9,792.62

Closing Balance: December 31, 2019- \$7,263.98

The motion to accept the treasurer's report was made by Rich Lerner, seconded by Ken Grasso; all in attendance agreed.

**Old Business:**

**Watering Trees:** The commission talked to a Street Department employee about watering the trees and it will cost \$25.00 per hour. The borough administrator will be contacted to make sure there isn't a conflict of interest. The commission will ask if it is possible to use the truck that has a water tank to get the water to the trees.

**Spring Planting:** So far, there are five residents who requested trees which will total eight or nine trees. The commission was pleased with Chapel Hill Nursery and will use them again.

**Firemen's Field:** The commission will work on a first draft of the plan to give to the manager.

**Five Year Plan:** Paul Cowie is moving forward with the plan. He will be asked to speak at the shareholders meeting and possibly discuss the five year plan.

**Stakeholders Meeting:** A detailed discussion of the meeting was tabled.

**Reorganization 2020:**

Officers as follows:

Ken Grasso and Fred Callis: Co-Chairs. Bill Thorne made the motion, Rich Lerner seconded it; all in attendance agreed.

Lori Montana: Secretary. Bill Thorne made the motion, Ken Grasso seconded it; all in attendance agreed.

Bill Thorne: Treasurer. Ken Grasso made the motion, Fred Callis seconded; all in attendance agreed.

Rich Lerner: Vice Chair. Fred Callis made the motion, Ken Grasso seconded it; all in attendance agreed.

Voting on Committee Heads was tabled.

**New Business:**

**Seedlings:** 225 seedlings were bought. The seedlings will be given out at borough events.

**Adjournment:** The meeting was adjourned at 7:35 PM. Rich Lerner made the motion to adjourn, Bill Thorne seconded it; all in attendance agreed.

Respectfully submitted,  
Lori Montana