

**Atlantic Highlands Shade Tree Commission
Meeting March 12, 2019
Atlantic Highlands Borough Hall Conference Room
100 First Avenue, Atlantic Highlands, NJ 07716**

In Attendance: Bill Thorne, Rich Lerner, Ken Grasso, Kate Wigginton, Fred Callis, Louise Donoghue, Lori Montana

The meeting was called to order by Ken Grasso at 6:34 P.M., in accordance to the Sunshine Law.

The Minutes: Minutes from the meeting on February 19, 2019 were approved. Rich Lerner made the motion, Louise Donoghue seconded it; all in attendance agreed.

Treasurer's Report:

Opening Balance: February 13, 2019- \$9,712.24

Closing Balance: March 12, 2019- \$9,512.24

The motion to accept the treasurer's report was made by Louise Donoghue, seconded Ken Grasso; all in attendance agreed.

Old Business:

Stake Holders Meeting: will be held on May 2 in the Atlantic Highlands senior citizens building. The Shade Tree Commission has been given permission to have the building from 6:00PM - 10:00 PM. Prospective speakers are being contacted.

Five Year Plan: Paul Cowie and Rich Wolowicz had submitted proposals. Rich Wolowicz asked for \$3,400.00 to help us with the plan. Paul Cowie will charge the commission \$4,300.00. A motion was made to not exceed \$4,300.00. Bill Thorne made the motion, Ken Grasso second it; all in attendance agreed.

Tree Inventory: Bill Thorne will head a committee to discuss the town's tree inventory. The commission will hire Rich Wolowicz to complete the inventory. A motion was made to not exceed \$5,000.00. The motion was made by Ken Grasso, seconded by Fred Callis; all in attendance agreed.

Community Stewardship Grant: This organization offers matching grants. They have a \$5,000.00 grant. A motion was made that the grant would equal \$10,000.00. The motion was made by Ken Grasso, seconded by Rich Lerner; all in attendance agreed.

Green Community Five Year Plan: The commission members decided to put up \$3,000.00 towards their matching grant. The motion was made by Bill Thorne, seconded it by Louise Donoghue; all in attendance agreed.

Tree City: The Shade Tree Commission got the grant for the 38th year in a row! The members decided to order a new Tree City sign. The motion was made to not exceed \$100.00. Ken Grasso made the motion, Bill Thorne seconded it; all in attendance agreed.

Tribute Tree: The date is Saturday, April 27 at 10:30 AM (The planting.). The reception will be from 10:00 - 12:00 PM. VIP Invitations will be sent through the mail.

Arbor Day Proclamation: Ken Grasso will say a few words about the tribute tree planting.

Arbor Day Poster Contest: Judging the posters for the contest will take place on May 14, before the meeting. The meeting will start a little early.

Tree Seedlings: Ken Grasso will hand out the seedlings to the students at AHES. Louise Donoghue will hand them out at the library after her presentation.

New Business:

Spring Planting: The commission got three tree planting requests in two locations.

Trees to be Planted: Four trees need to be planted. Two are from last year. The discussion has been table and will be brought up at a future meeting.

Stump Removal: This discussion was tabled. It will be brought up at a future meeting.

Adjournment: The meeting was adjourned at 8:27 PM. Ken Grasso made the motion to adjourn, Louise Donoghue seconded it; all in attendance agreed.

Respectfully submitted,
Lori Montana