

**Atlantic Highlands Shade Tree Commission**  
**Meeting March 13, 2018**  
**Atlantic Highlands Borough Hall Conference Room**  
**100 First Avenue, Atlantic Highlands, NJ 07716**

**In Attendance:** Ken Grasso, Fred Callis, Bill Thorne, Rich Lerner, Kate Wigginton, Lori Montana

The meeting was called to order by Ken Grasso at 6:34 P.M., in accordance to the Sunshine Law.

**The Minutes:** Minutes from the meeting on February 13, 2017 were accepted as amended. Rich Lerner made the motion, Bill Thorne seconded it; all in attendance agreed.

**Treasurer's Report:**

Opening Balance: February 14, 2018- \$8,780.66

Closing Balance: March 13, 2018- \$8,630.66

The motion to accept the treasurer's report was made by Rich Lerner, seconded by Fred Callis; all in attendance agreed.

**Old Business:**

**Tree Inventory:** The commission members were satisfied with the job Rich Wolowicz did. The commission is considering having him come back and add to the trees that were not inventoried for various reasons. A motion was made not to exceed \$1,000.00 when/if he is invited back to complete the job. The motion was made by Kate Wigginton, seconded by Ken Grasso; all in attendance agreed.

Bill Thorne will be in charge of updating the inventory on iTrees.

**Stakeholders Meeting:** Preparations are underway to promote the meeting and to make sure it runs smoothly. Fred Callis is putting the finishing touches on the flyer. A motion was made to pay Paul Cowie a speaker's fee of \$250.00. Ken Grasso made the motion, Bill Thorne seconded it; all in attendance agreed.

**Arbor Day:** Lori Montana will give to proclamation to Michelle Clarke, who will in turn give it to Mayor Randi LeGrice to read it out loud at the council meeting on April 11th, 2018.

**Spring Planting:** West Avenue trees need trimming. It will be looked into.

**Stumps:** The members will look at the stumps in Atlantic Highlands to see which ones need to be removed.

**Newsletter:** Discussion on whether to have another newsletter was tabled.

**New Business:**

**Storm Damaged Trees:** Many branches come down during storms. This needs to be kept track of.

**Adjournment:** The meeting was adjourned at 8:29 P.M., Ken Grasso made the motion to adjourn, Bill Thorne seconded it; all in attendance agreed.

Respectfully submitted,  
Lori Montana