

**Atlantic Highlands Shade Tree Commission**  
**Meeting June 12, 2018**  
**Atlantic Highlands Borough Hall Conference Room**  
**100 First Avenue, Atlantic Highlands, NJ 07716**

**In Attendance:** Bill Thorne, Ken Grasso, Rich Lerner, Kate Wigginton, Fred Callis, Louise Donoghue, Lori Montana

The meeting was called to order by Ken Grasso at 6:44 P.M., in accordance to the Sunshine Law.

**The Minutes:** Minutes from the meeting on May 8, 2018 were accepted. Kate Wigginton made the motion, Bill Thorne seconded it; all in attendance agreed.

**Treasurer's Report:**

Opening Balance: May 9, 2018- \$2,94.11

Closing Balance: June 12, 2018- \$17,225.89

The motion to accept the treasurer's report after it was corrected was made by Ken Grasso, seconded by Kate Wigginton; all in attendance agreed.

**Correspondence:** Request for trees. Erin Doherty would like two trees and Helen Marchetti would like two as well. These requests are under consideration for the commission's fall planting.

Melissa Firiallo would like the apple trees in her backyard removed. This resident's yard backs the Lenape Woods. The commission will investigate.

**Old Business:**

**Stump Removal:** A couple of members will look at locations and report back. \$2,000.00 has already been voted on and approved to be used to remove stumps.

**Dead and Dying Trees:** These trees will be removed. A list is being compiled and will be given to the Borough Administrator to discuss which trees should be taken down.

**Tree Inventory:** Bill Thorne is maintaining it. The commission members thanked him.

**Five Year Management Plan:** A plan must be in place by the April 2019 deadline. This plan will allow the commission be eligible for certain grants. A professional to guide us through the plan process is being looked into.

**Plaques for Tribute Trees:** This is being researched.

**Watering Trees:** The gator bags on First Avenue have to be filled with water. The Atlantic Highlands Street Department will be asked to fill them for the Shade Tree Commission.

Louise Donoghue went to the Environmental Commission meeting. Kate Wigginton will attend the meeting in June.

**Tree Maintenance:** Hufnagel Tree Service will be contacted about trimming the trees on Hennessey Blvd.

**Poster Contest:** The winning posters are hanging up in the Atlantic Highlands Library. Louise Donoghue made a list of the winners. Kate Wigginton bought gift cards for the winners and one for Caroline Northrop, the art teacher.

**New Business:**

**Film One Fest:** The Shade Tree Commission will take a table. Several members will staff it.

Arthur Sorenson will be contacted to see if he would like the tree in front of his building to be replaced. A soil sample will be taken to see if a tree can grow in that spot.

**Neighbors for Waterfront Preservation:** The Shade Tree Commission unanimously voted to endorse this group in their effort to keep the "McConnell Tract" a green space. Kate Wigginton made the motion, Louise Donoghue seconded it; all in attendance agreed.

**Arbor Day Tree:** Several members of the commission will meet on Saturday, June 16 at the Soccer/Hobe Cat Field to look at the new tree.

**Adjournment:** The meeting was adjourned at 8:55 P.M. Rich Lerner made the motion to adjourn, Fred Callis seconded it; all in attendance agreed.

Respectfully submitted,  
Lori Montana