

Shade Tree Commission Meeting
December 27, 2016
Atlantic Highlands Borough Hall Conference Room
100 First Avenue, Atlantic Highlands, NJ 07716

In Attendance: Louise Donoghue, Marilyn Scherfen, Kate Wigginton, Frannie Hogan, Mary Wall, Fred Callis, Lori Montana

The meeting was called to order by Marilyn Scherfen at 7:05 P.M., in accordance to the Sunshine Law.

Welcomed new member Fred Callis who will join after the reorganization on Jan 1, 2017.

The Minutes: Minutes from the meeting on November 1, 2016 were accepted. Louise Donogue made the motion, Kate Wigginton seconded it; all in attendance agreed.

Correspondence: Thank you note from Daria Noto and James Re for planting trees in front of their home at 4 Grand Avenue. They gave a donation for \$200.00. A thank you note from Lori Montana for sympathy card for the death of her mother.

Frannie Hogan handed out copies of a list of hospitality expenses for future use.

Treasurer's Report:

Opening Balance: November 2, 2016: \$7,553.01

Closing Balance: December 27, 2016: \$6,103.01

Treasurer's report was accepted. The motion to approve was made Frannie Hogan, seconded by Mary Wall; all in attendance agreed.

Committee Reports:

Marilyn reported for Bill Thorne who wasn't at the meeting (media): 114 likes on our Facebook page.

Frannie Hogan (hospitality): Is in the process of collecting the donation jars. Louise will send thank you notes to all the businesses who displayed them.

Old Business:

Growth Award: Bill is working on it and is almost done.

Stakeholders meeting will be postponed. It will be rescheduled and a date decided on at a future meeting.

Arbor Day is April 28th

New Business: Budget meeting at Borough Hall will be on January 3, 2017. The Shade Tree Commission's budget of \$10,000.00 for 2017 will be discussed at 9:00 A.M. Louise Donogue will attend the meeting.

Shade Tree members said good-bye and a heartfelt thank you to the people who are stepping down: Marilyn Scherfen, Frannie Hogan, and Mary Wall. They will be missed.

Adjournment: The meeting was adjourned at 8:15 P.M., Frannie Hogan made the motion to adjourn, Mary Wall seconded it; all in attendance agreed.

Respectfully submitted,
Lori Montana