



Borough of Atlantic Highlands
Shade Tree Commission



100 First Avenue • Atlantic Highlands, New Jersey 07716
 Tel: (732) 291-1444 • Fax: (732) 291-9725

July 13, 2022 - 7:00 PM

Meeting Held at Atlantic Highlands Borough Hall

1. The monthly meeting was called to order by Ken Grasso at 7 p.m. in accordance with the Open Public Meetings Law.

Present: Ken Grasso, Fred Callis, Bill Thorne, Mary Trank, Janet Grote; Brian Dougherty (council liaison).

Not present: Angus Rennie; Ellen O’Dwyer; Lori Hohenleitner (council liaison).

2. The May and June 2022 minutes were approved: Bill Thorne made a motion to accept the May and June minutes; Ken Grasso seconded the motion. All voted in favor.

3. Correspondence: One tree request was received.

4. Treasurer's report by Bill Thorne: no new expenses or deposits since the June 2022 meeting:

Opening balance:	\$16,321.90
Expenses	0
Total deposits	0
Closing balance	\$16,321.90

5. Approval of Treasurer’s report: Mary Trank made a motion to accept the July treasurer’s report; Janet Grote seconded the motion. All voted in favor.

6. Old Business:

a. Fall trees planting project- Ken Grasso is going to get a quote for the cost of planting the (expected) 29 fall trees.

b. Memorial Tree Plaque Modernization progress update - Fred Callis showed the group the updated planning document that had been delivered to Mayor and Council and the Borough Administrator. The project now includes a proposed map for the Atlantic Highlands website with a “pin” on the map at the location of each memorial tree. Also, at each tree, a visitor would find a QR code linked to the borough website, where they would find a biography of the resident the tree memorializes, as well as the map and location of all known memorial trees. Fred explained that from its launch, the project will be optimized for use on phones. Finally, given that we are compiling a “tribute tree” list, there was a brief discussion about whether these trees should be referred to as “memorial trees” or “tribute trees.”

c. Poster contest awards - Janet Grote described the gifts she bought for the children who participated in the Arbor day poster contest, and their teacher, Ms. Caroline Northrup.



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New Business:

- a. Film One Fest table - Members will be present at Film One Fest to publicize and educate residents about the role of the Shade Tree Commission in Atlantic Highlands.
- b. August 2022 meeting - the August meeting will be canceled.
- c. Regarding the memorial/tribute tree project, as we move into the next phase, we are going to be asking the community for help; for example, by providing information for biographies. Additionally, as some memorial/tribute trees were planted long ago - and as we work to compile an accurate list of the location of these trees - we will ask residents for assistance in locating memorial/tribute markers they have become hidden by undergrowth.
3. Public comment. None at this meeting.
4. The meeting adjourned at 7:59 pm. Ken Grosso made a motion to adjourn the meeting; Bill Thorne seconded the motion. All voted in favor.
5. The next meeting is September 14, 2022 at 7 pm.



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