

Shade Tree Commission Meeting
September 12, 2017
Atlantic Highlands Borough Hall Conference Room
100 First Avenue, Atlantic Highlands, NJ 07716

In Attendance: Louise Donoghue, Bill Thorne, Rich Lerner, Kate Wigginton, Fred Callis, Lori Montana, Guests: Adam Hubeny (Town Administrator), Jimmy Phillips (Director of DPW)

The meeting was called to order by Louise Donoghue at 7:21 P.M., in accordance to the Sunshine Law.

Jimmy Phillips is the first director of the Department of Public Works. This is a new position. Jimmy created a work order process so there would be a paper trail. The Shade Tree Commission should contact Jimmy if it needs assistance. The men in his department are being trained to use the bucket truck.

Adam Hubeny and Jimmy Phillips leave the meeting.

The Minutes: Minutes from the meeting on July 11, 2017 were accepted. Bill Thorne made the motion, Richard Lerner seconded it; all in attendance agreed.

Treasurer's Report:

Opening balance -July 12, 2017: \$12,978.30

Closing balance - September 12, 2017: \$12,376.30

Motion to accept the treasurer's report was made by Rich Lerner, seconded by Fred Callis: all in attendance agreed.

Old Business:

Discussion on tree inventory software companies was tabled.

New Business:

Frannie Hogan gave the Shade Tree Commission a donation. Louise Donoghue will write a thank you note.

Fall Planting: Trees are already paid for (bought from A. Casola Farms). Seven for residents, three for commercial sites.

No tribute trees this fall.

Thank you, Bill Thorne, for contacting Robert Torres about his tree concerns.

Jane Frotton has been contacted about where she would like her husband, Bernie Frotton's, tribute tree to be replanted. It will be moved as soon as the committee hears from Jane.

Rich Lerner found a bracelet that hugs the tree and a plaque is attached.

Sunny Fortune's tribute tree is all right.

Adjournment: The meeting was adjourned at 8:54 P.M., Bill Thorne made the motion to adjourn, Kate Wigginton seconded it; all in attendance agreed.

Respectfully submitted,
Lori Montana