



State of New Jersey Local Government Services

Year: **Municipal User Friendly Budget**

MUNICIPALITY:

Municode: **Filename:**

Website:

Phone Number:

Mailing Address:

[Email the UFB if not using Outlook](#)

Municipality: **State:** **Zip:**

Mayor

First Name	Middle Name	Last Name	Term Expires	Business Email
Rhonda	C	Le Grice	12/31/2019	mayor@ahnj.com

Chief Administrative Officer

Adam		Hubeny		ahubeny@ahnj.com
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Chief Financial Officer

Debra		Latshaw-Adams		finance@ahnj.com
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Municipal Clerk

Michelle		Clark		clerk@ahnj.com
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Registered Municipal Accountant

Charles	J	Fallon		chuckfallon@falloncpa.com
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Governing Body Members

First Name	Middle Name	Last Name	Term Expires	Business Email
Charles		Lero	12/31/2018	clero@ahnj.com
Roy		Delloso	12/31/2018	rdelloso@ahnj.com
Stephen		Boracchia	12/31/2019	sboracchia@ahnj.com
Lou		Fligor	12/31/2019	lfligor@ahnj.com
Jon		Crowley	12/31/2020	jcrowley@ahnj.com
Tom		Hayden	12/31/2020	thayden@ahnj.com

USER FRIENDLY BUDGET SECTION - PROPERTY TAX BREAKDOWN

2017 Calendar Year Property Tax Levies - ALL entities levying property taxes

	Calendar Year Tax Rate	Calendar Year Tax Levy	% of Total Levy	Avg Residential Taxpayer Impact
Municipal Purpose Tax	0.846	\$5,394,788.00	31.83%	\$2,869.44
Municipal Library			0.00%	\$0.00
Municipal Open Space	0.010	\$63,979.81	0.38%	\$33.92
Fire Districts (avg. rate/total levies)			0.00%	\$0.00
Other Special Districts (total levies)			0.00%	\$0.00
Local School District	0.787	\$5,020,220.00	29.62%	\$2,669.32
Regional School District	0.645	\$4,115,690.00	24.28%	\$2,187.69
County Purposes	0.321	\$2,047,735.02	12.08%	\$1,088.76
County Library	0.022	\$143,473.25	0.85%	\$74.62
County Board of Health	0.006	\$41,311.82	0.24%	\$20.35
County Open Space	0.018	\$120,288.55	0.71%	\$61.05
Other County Levies (total)			0.00%	\$0.00
Total (Calendar Year 2017 Budget)	2.655	\$16,947,486.45	100.00%	\$9,005.15

Total Taxable Valuation as of	October 1, 2017	<u>\$637,601,581.00</u>
(To be used to calculate the current year tax rate)		
Current Year Average Residential Assessment		<u>\$339,176.90</u>

Prior Year to Current Year Comparison

Comparison - Municipal Purposes Tax Rate

Prior Year	Current Year	% Change (+/-)
0.846	0.615	-27.30%

Comparison - Municipal Purposes Tax Levy

Prior Year	Current Year	% Change (+/-)	\$ Change (+/-)
\$5,394,788.00	\$5,517,737.33	2.28%	\$122,949.33

Comparison - Impact on Avg. Residential Tax Payment (Municipal Purposes Only)

Prior Year	Current Year	% Change (+/-)	\$ Change (+/-)
\$2,869.44	\$2,085.94	-27.30%	(\$783.50)

Sheet UFB-1

Current Year 2018 Budget

Taxes	Actual/Estimated	Tax Levy
Municipal Purpose Tax	ESTIMATED	\$5,517,737.33
Municipal Library		
Municipal Open Space	ESTIMATED	\$89,725.41
Fire Districts (total levies)		
Other Special Districts (total levies)		
Local School District	ESTIMATED	\$5,020,220.00
Regional School District	ESTIMATED	\$4,115,690.00
County Purposes	ESTIMATED	\$2,160,713.47
County Library	ESTIMATED	\$145,000.00
County Board of Health	ESTIMATED	\$45,000.00
County Open Space	ESTIMATED	\$120,000.00
Other County Levies (total)		

Total ESTIMATED amount to be raised by taxes \$17,214,086.21

Revenue Anticipated, Excluding Tax Levy	<u>2,548,099.32</u>
Budget Appropriations, before Reserve for Uncollected Taxes	7,816,232.40
Total Non-Municipal Tax Levy	<u>\$11,696,348.88</u>
Amount to be Raised by Taxes - Before RUT	\$16,964,481.96
Reserve for Uncollected Taxes (RUT)	<u>\$249,604.25</u>
Total Amount to be Raised by Taxes	<u>\$17,214,086.21</u>

% of Tax Collections used to Calculate RUT 98.55%

If % used exceeds the actual collection % then reference the statutory exception used

Tax Collections - ACTUAL as of Prior Year

Total Tax Revenue, Collections CY 2017	<u>16,808,742.91</u>
Total Tax Levy, CY 2017	<u>17,008,928.75</u>
% of Taxes Collected, CY 2017	<u>98.82%</u>
Delinquent Taxes - December 31, 2017	<u>\$195,320.95</u>

USER FRIENDLY BUDGET SECTION - ANTICIPATED REVENUE SUMMARY (ALL OPERATING FUNDS)

FCOA		% Difference Current vs. Prior Year	\$ Difference Current vs. Prior Year	Total Realized Revenue (Prior Year)	Total Anticipated Revenue (Current Year)	General Budget	Open Space Budget	Water/Sewer Utility	Harbor Utility	Utility	Utility	Utility	Utility
08	Surplus	-0.15%	(\$1,840.46)	\$1,256,911.02	\$1,255,070.56	\$700,000.00		\$175,000.00	\$380,070.56				
08	Local Revenue	-7.97%	(\$832,723.77)	\$10,453,841.24	\$9,621,117.47	\$1,057,117.47		\$2,445,000.00	\$6,119,000.00				
09	State Aid (without offsetting appropriation)	0.00%	\$0.00	\$325,117.00	\$325,117.00	\$325,117.00							
08	Uniform Construction Code Fees	-0.10%	(\$155.20)	\$152,155.20	\$152,000.00	\$152,000.00							
Special Revenue Items w/ Prior Written Consent													
11	Shared Services Agreements	3.75%	\$4,159.91	\$110,840.09	\$115,000.00	\$115,000.00							
08	Additional Revenue Offset by Appropriations	#DIV/0!	\$0.00		\$0.00								
10	Public and Private Revenue	-93.67%	(\$190,219.13)	\$203,083.98	\$12,864.85	\$12,864.85							
08	Other Special Items	-95.37%	(\$226,383.80)	\$237,383.80	\$11,000.00	\$11,000.00							
15	Receipts from Delinquent Taxes	-26.34%	(\$62,588.83)	\$237,588.83	\$175,000.00	\$175,000.00							
Amount to be raised by taxation													
07	Local Tax for Municipal Purposes	0.38%	\$20,801.94	\$5,496,935.39	\$5,517,737.33	\$5,517,737.33							
07	Minimum Library Tax	#DIV/0!	\$0.00		\$0.00								
54	Open Space Levy Tax	#DIV/0!	\$89,741.86		\$89,741.86		\$89,741.86						
07	Addition to Local District School Tax	#DIV/0!	\$0.00		\$0.00								
08	Deficit General Budget	#DIV/0!	\$0.00		\$0.00								
	Total	-6.49%	(\$1,199,207.48)	\$18,473,856.55	\$17,274,649.07	\$8,065,836.65	\$89,741.86	\$2,620,000.00	\$6,499,070.56	\$0.00	\$0.00	\$0.00	\$0.00

USER FRIENDLY BUDGET SECTION - APPROPRIATIONS SUMMARY (ALL OPERATING FUNDS)

FCOA	Budgeted Full-Time	Positions Part-Time	% Difference Current v. Prior Year	\$ Difference Current v. Prior Year	Total Modified Appropriation for Service Type (Prior Year)	Total Appropriation for Service Type (Current Year)	General Budget	Public&Private Offsets	Open Space Budget	Water/Sewer Utility	Harbor Utility	Utility	Utility	Utility	Utility	
20	General Government	11.00	8.00	-4.44%	(\$28,300.64)	\$637,900.72	\$609,600.08	\$609,600.08								
21	Land-Use Administration	1.00		9.97%	\$7,000.00	\$70,200.00	\$77,200.00	\$77,200.00								
22	Uniform Construction Code	1.00	6.00	-5.61%	(\$4,000.00)	\$71,300.00	\$67,300.00	\$67,300.00								
23	Insurance			1.99%	\$33,500.00	\$1,683,000.00	\$1,716,500.00	\$1,100,500.00			\$144,500.00	\$471,500.00				
25	Public Safety	18.00	1.00	7.68%	\$142,252.05	\$1,852,497.78	\$1,994,749.83	\$1,993,125.00	\$1,624.83							
26	Public Works	20.00	19.00	1.37%	\$32,409.42	\$2,358,961.20	\$2,391,370.62	\$767,000.00	\$11,240.02	\$89,741.86	\$1,523,388.74					
27	Health and Human Services			0.00%	\$0.00	\$5,000.00	\$5,000.00	\$5,000.00								
28	Parks and Recreation		21.00	-5.37%	(\$171,158.65)	\$3,185,750.00	\$3,014,591.35	\$52,000.00				\$2,962,591.35				
29	Education (including Library)			0.00%	\$0.00	\$1,500.00	\$1,500.00	\$1,500.00								
30	Unclassified			-56.89%	(\$109,800.00)	\$193,000.00	\$83,200.00	\$83,200.00								
31	Utilities and Bulk Purchases			2.02%	\$6,000.00	\$297,500.00	\$303,500.00	\$303,500.00								
32	Landfill / Solid Waste Disposal	4.00		0.00%	\$0.00	\$210,000.00	\$210,000.00	\$210,000.00								
35	Contingency			0.00%	\$0.00	\$3,000.00	\$3,000.00	\$3,000.00								
36	Statutory Expenditures			7.96%	\$69,498.38	\$872,666.00	\$942,164.38	\$600,164.38			\$82,000.00	\$260,000.00				
37	Judgements			#DIV/0!	\$0.00	\$0.00	\$0.00									
42	Shared Services			-5.46%	(\$2,600.00)	\$47,600.00	\$45,000.00	\$45,000.00								
43	Court and Public Defender	1.00	3.00	0.39%	\$499.84	\$128,700.16	\$129,200.00	\$129,200.00								
44	Capital			16.40%	\$84,200.00	\$513,300.00	\$597,500.00	\$205,000.00			\$92,500.00	\$300,000.00				
45	Debt			-23.58%	(\$1,240,414.21)	\$5,260,012.21	\$4,019,598.00	\$1,501,078.09			\$752,611.26	\$1,765,908.65				
46	Deferred Charges			15.07%	\$28,029.99	\$186,040.57	\$214,070.56	\$50,000.00			\$25,000.00	\$139,070.56				
48	Debt - Type 1 School District			#DIV/0!	\$0.00	\$0.00	\$0.00									
50	Reserve for Uncollected Taxes			0.34%	\$834.18	\$248,770.07	\$249,604.25	\$249,604.25								
55	Surplus General Budget			0.00%	\$0.00	\$600,000.00	\$600,000.00					\$600,000.00				
	Total	56.00	58.00	-6.25%	(\$1,152,049.64)	\$18,426,698.71	\$17,274,649.07	\$8,052,971.80	\$12,864.85	\$89,741.86	\$2,620,000.00	\$6,499,070.56	\$0.00	\$0.00	\$0.00	\$0.00

ASSESSED PROPERTY VALUATIONS - EXEMPT PROPERTY - PROPERTY TAX APPEAL DATA

Property Tax Assessments - Taxable Properties (October 1, 2017 Value)				Property Tax Assessments - Exempt Properties (October 1, 2017 Value)				
	# of Parcels	Assessed Value	% of Total		# of Parcels	Assessed Value	% of Total	
1 Vacant Land	87	\$7,430,700.00	1.17%	15A Public Schools	1	\$4,046,200.00	6.06%	
2 Residential	1,645	\$557,946,000.00	87.51%	15B Other Schools			0.00%	
3A/3B Farm			0.00%	15C Public Property	88	\$42,339,000.00	63.45%	
4A Commercial	88	\$55,786,300.00	8.75%	15D Church and Charities	14	\$18,410,300.00	27.59%	
4B Industrial	4	\$3,059,500.00	0.48%	15E Cemeteries & Graveyards			0.00%	
4C Apartments	9	\$12,092,900.00	1.90%	15F Other Exempt	7	\$1,936,100.00	2.90%	
5A/5B Railroad			0.00%					
6A/6B Business Personal Property	1	\$1,286,181.00	0.20%					
Total	1,834	\$637,601,581.00	100.00%	Total	110	\$66,731,600.00	100.00%	
Average Ratio (%), Assessed to True Value		79.78%		Percentage of Exempt vs. Non-Exempt Properties				10.47%
Equalized Valuation, Taxable Properties		\$799,199,775.63						
Total # of property tax appeals filed in 2017		County Tax Board	15.00					
		State Tax Court	1.00					
Number of 2017 County Tax Board decisions appealed to Tax Court			1.00					
Number of pending property tax appeals in State Tax Court			2.00					
Amount paid out by municipality for tax appeals in 2017			\$0.00					

Prior Budget Year's Payments in Lieu of Tax (PILOT) - 5 Year Exemptions/Abatements				
	# of Parcels	PILOT Billing/Revenue	Assessed Value	Taxes if Billed in Full 2017 Total Tax Rate
G Commercial/Industrial Exemption	2	\$0.00	\$37,800.00	\$1,004.73
I Dwelling Exemption				
J Dwelling Abatement	31	\$0.00	\$589,700.00	\$15,674.23
K New Dwelling/Conversion Exemption	1	\$0.00	\$547,600.00	\$14,555.21
L New Dwelling/Conversion Abatement	1	\$0.00	\$25,000.00	\$664.50
N Multiple Dwelling Exemption				
O Multiple Dwelling Abatement				
Total 5 Yr Exemptions/Abatements	35	0.00	1,200,100.00	31,898.67

**USER FRIENDLY BUDGET SECTION
BUDGETED PERSONNEL COSTS**

Organization / Individuals Eligible for Benefit	# of Full-Time Employees	# of Part-Time Employees	Total Personnel Cost	Base Pay	Overtime and other Compensation	Pension (Estimate)	Health Benefits Net of Cost Share	Employment Taxes and Other Benefits
Governing Body		7.00	23,810.00	\$22,500.00				\$1,310.00
Supervisory Staff (Department Heads & Managers)	9.00		1,159,140.41	\$811,368.89		\$75,000.00	\$225,551.52	\$47,220.00
Police Officers (Including Superior Officers)	14.00		2,473,159.72	\$1,597,500.00	\$110,000.00	\$384,409.00	\$281,250.72	\$100,000.00
Fire Fighters (Including Superior Officers)		2.00	3,750.00	\$3,750.00				
All Other Union Employees not listed above	22.00		2,057,300.49	\$1,268,094.11	\$92,000.00	\$145,255.38	\$472,781.00	\$79,170.00
All Other Non-Union Employees not listed above	11.00	49.00	1,127,153.84	\$769,737.08	\$7,200.00	\$65,000.00	\$240,416.76	\$44,800.00
Totals	56.00	58.00	6,844,314.46	\$4,472,950.08	\$209,200.00	\$669,664.38	\$1,220,000.00	\$272,500.00

Is the Local Government required to comply with NJSA 11A (Civil Service)? - YES or NO

NO

Note - **Base Pay** is the annualized rate of pay to which overtime (if eligible) and/or pension is calculated. Either calculation is fine at the discretion of the Local Unit. Overtime and other compensation is any other item that is charged as a salary and wage expense but not included in Base Pay.

USER FRIENDLY BUDGET SECTION - HEALTH BENEFITS

	Current Year # of Covered Members (Medical & Rx)	Current Year Annual Cost Estimate per Employee	Total Current Year Cost	Prior Year # of Covered Members (Medical & Rx)	Prior Year Annual Cost per Employee (Average)	Total Prior Year Cost
Active Employees - Health Benefits - Annual Cost						
Single Coverage	12.00	\$10,688.00	\$128,256.00			\$0.00
Parent & Child	1.00	\$15,912.00	\$15,912.00			\$0.00
Employee & Spouse (or Partner)	14.00	\$23,670.86	\$331,392.04			\$0.00
Family	19.00	\$27,642.95	\$525,216.05			\$0.00
Employee Cost Sharing Contribution (enter as negative -)			(\$350,272.00)			
Subtotal	46.00		\$650,504.09	0.00		\$0.00
Elected Officials - Health Benefits - Annual Cost						
Single Coverage			\$0.00			\$0.00
Parent & Child			\$0.00			\$0.00
Employee & Spouse (or Partner)			\$0.00			\$0.00
Family			\$0.00			\$0.00
Employee Cost Sharing Contribution (enter as negative -)						
Subtotal	0.00		\$0.00	0.00		\$0.00
Retirees - Health Benefits - Annual Cost						
Single Coverage			\$0.00			\$0.00
Parent & Child			\$0.00			\$0.00
Employee & Spouse (or Partner)			\$0.00			\$0.00
Family			\$0.00			\$0.00
Employee Cost Sharing Contribution (enter as negative -)						
Subtotal	0.00		\$0.00	0.00		\$0.00
GRAND TOTAL	46.00		\$650,504.09	0.00		\$0.00

Note - other health insurances such as dental and vision are not included in this analysis unless included in the employees total premium. Therefore, the total from this sheet may not agree with the budgeted appropriation.

Is medical coverage provided by the SHBP (Yes or No)?

NO
NO

Is prescription drug coverage provided by the SHBP (Yes or No)?

USER FRIENDLY BUDGET SECTION - OUTSTANDING DEBT; PER CAPITA AND BUDGET IMPACT

	Gross	Deductions	Net					
	Debt		Debt	Current Year	2019	2020	All Additional Future	
				Budget	Budget	Budget	Years' Budgets	
Local School Debt	\$1,870,000.00	\$1,870,000.00	\$0.00	Utility Fund - Principal	\$890,648.65	\$940,356.58	\$979,563.73	\$6,477,817.59
Regional School Debt	\$3,223,007.37	\$3,223,007.37	\$0.00	Utility Fund - Interest	\$369,646.41	\$335,265.86	\$289,158.02	\$1,355,727.41
Utility Fund Debt				Bond Anticipation Notes - Principal	\$1,000,000.00			
Water/Sewer	\$6,684,326.03	\$6,684,326.03	\$0.00	Bond Anticipation Notes - Interest	\$116,000.00			
Harbor	\$6,687,616.19	\$6,687,616.19	\$0.00	Bonds - Principal	\$1,077,951.35	\$1,124,443.42	\$1,174,436.27	\$6,640,738.60
0			\$0.00	Bonds - Interest	\$423,126.74	\$375,329.16	\$322,032.00	\$1,186,084.46
0			\$0.00	Loans & Other Debt - Principal	\$119,710.51	\$122,141.61	\$124,695.77	\$1,092,929.46
0			\$0.00	Loans & Other Debt - Interest	\$22,514.34	\$19,840.72	\$16,536.66	\$70,754.38
0			\$0.00	Total	\$4,019,598.00	\$2,917,377.35	\$2,906,422.45	\$16,824,051.90
<u>Municipal Purposes</u>				Total Principal	\$3,088,310.51	\$2,186,941.61	\$2,278,695.77	\$14,211,485.65
Debt Authorized			\$0.00	Total Interest	\$931,287.49	\$730,435.74	\$627,726.68	\$2,612,566.25
Notes Outstanding	\$522,889.10		\$522,889.10	% of Total Current Year Budget	23.39%			
Bonds Outstanding	\$10,017,569.64		\$10,017,569.64					
Loans and Other Debt			\$0.00					
Total (Current Year)	\$29,005,408.33	\$18,464,949.59	\$10,540,458.74	Description	Debt Not Listed Above			
Population (2010 census)	4,385			Total Guarantees - Governmental				
Per Capita Gross Debt	\$6,614.69			Total Guarantees - Other				
Per Capita Net Debt	\$2,403.75			Total Capital/Equipment Leases				
3 Yr. Average Property Valuation		\$795,405,537.67		Total Other				
Net Debt as % of 3 Year Avg Property Valuation		1.33%		Bond Rating	<u>Moody's</u>	<u>Standard & Poors</u>	<u>Fitch</u>	
				Rating				
				Year of Last Rating				
				Mark "X" if Municipality has no bond rating		X		

USER FRIENDLY BUDGET SECTION - Notes

(Press ALT-Enter to go to a new line in each cell)
